Wake Forest Student Handbook 1982–1983

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Wake Forest Student Handbook 1982–1983

Published by the Student Services Division
of Wake Forest University

Printed by Winston Printing Company, Winston-Salem, North Carolina 27105

The Calendar

Fall Semester 1982

August	27	Friday	Residence halls open at 8 a.m. for first year students
August	27–31	Friday–Tuesday	Orientation for first year students
August	29	Sunday	Residence halls open at 10 a.m. for transfer students and at noon for returning students
August	29	Sunday	Orientation for transfer students begins
August	30, 31	Monday, Tuesday	Registration for all courses
September	1	Wednesday	Classes begin
September	2	Thursday	Opening Convocation
September	14	Tuesday	Last day to add courses
September	28	Tuesday	Last day to drop courses
October	8	Friday	Fall holiday
October	11	Monday	Classes resume
October	22	Friday	Midterm grades due
November	25–28	Thursday–Sunday	Thanksgiving recess
November	29	Monday	Classes resume
December	10	Friday	Classes end
December	11	Saturday	Examinations
December	13–17	Monday–Friday	Examinations
December	18	Saturday	Examinations end
December–January	19–12	Sunday–Wednesday	Christmas recess

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Spring Semester 1983

January	12	Wednesday	Residence halls open at noon
January	13, 14	Thursday, Friday	Registration for all courses
January	17	Monday	Classes begin
January	28	Friday	Last day to add courses
February	3	Thursday	Founders' Day Convocation
February	11	Friday	Last day to drop courses
March	11	Friday	Midterm grades due
March	12–20	Saturday–Sunday	Spring recess
March	21	Monday	Classes resume
April	29	Friday	Classes end
May	2, 3	Monday, Tuesday	Examinations
May	4	Wednesday	Reading Day
May	5–9	Thursday–Monday	Examinations
May	10	Tuesday	Examinations end
May	15	Sunday	Baccalaureate
May	16	Monday	Commencement

1983

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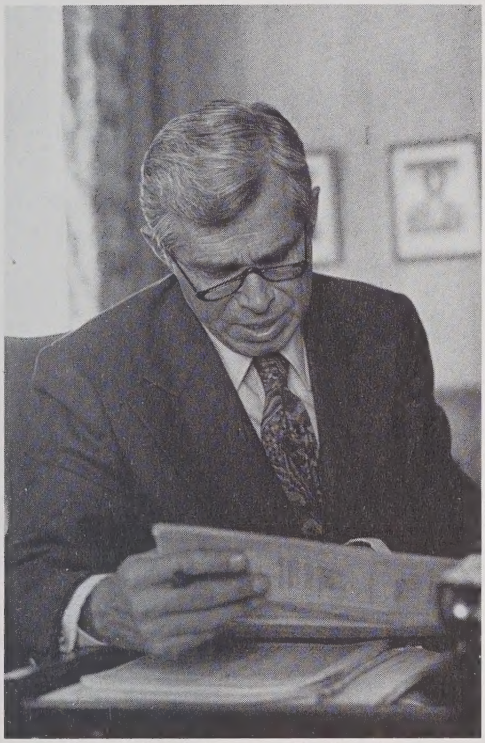
Wake Forest People

Students at Wake Forest are people who care about life and learning. They represent many regions of the United States and a variety of religious and ethnic groups. Approximately half of the students are North Carolinians and there are more men than women on campus. Despite high academic standards an impressive number of students qualify for the Dean's List by acquiring a B average or better.

The over 200 faculty members in the undergraduate schools are interested in their students as well as their academic disciplines. Many get to know students outside the classroom by inviting them into their homes and in joint student/faculty committees and departmental get-togethers. Most advise students of their office hours early in the semester and are happy to talk with students about academic matters as well as other concerns and interests.

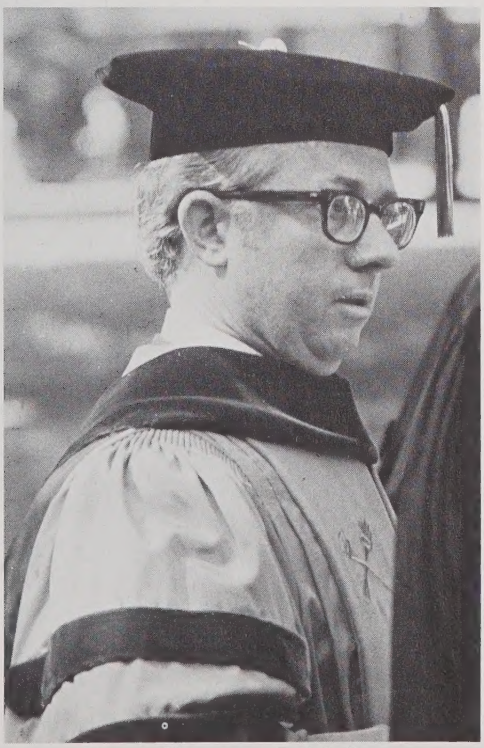
The administrators of the University are people who want to help students get the most out of their years at Wake Forest. Administrative offices are located in Reynolda Hall and are open from 8:30 a.m. to 12:30 p.m. and from 1:30 p.m. to 5:00 p.m. Monday through Friday. Appointments are advisable when possible.

University Affairs	*James R. Scales, President (211 Reynolda Hall)* *Russell H. Brantley, Assistant to the President and Director of Communications (214 Reynolda Hall)*
Academic Affairs	*Edwin Graves Wilson, Provost (207 Reynolda Hall)* *Thomas E. Mullen, Dean of the College (204 Reynolda Hall)* *Robert Allen Dyer, Associate Dean (204 Reynolda Hall)* *Toby A. Hale, Assistant Dean (204 Reynolda Hall)* *Patricia Adams Johansson, Assistant to the Dean of the College (204 Reynolda Hall)* *N. Rick Heatley, Associate in Academic Administration (9 Reynolda Hall)* *Thomas C. Taylor, Dean of the School of Business and Accountancy (207 Babcock Building)*
Student Services	*David Allen Hills, Coordinator of Student Services (206 Reynolda Hall)* *Lu Leake, Dean of Women (205 Reynolda Hall)* *Mark H. Reece, Dean of Men (203 Reynolda Hall)* *Edward R. Cunnings, Director of Housing (202 Reynolda Hall)* *Joseph McGill, Area Director (Poteat House)*



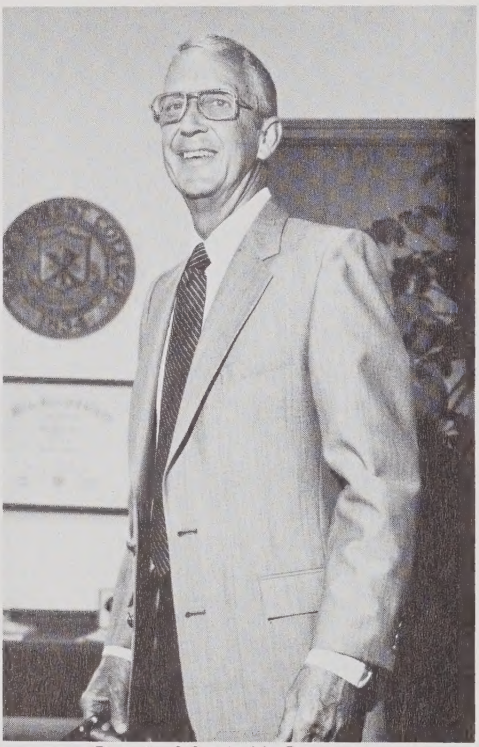
President James R. Scales

Provost Edwin Graves Wilson



Dean Thomas E. Mullen

Robert A. Dyer
Associate Dean



Dean Mark H. Reece

Dean Lu Leake

Assistant Dean Toby A. Hale

Patricia Adams Johansson
Assistant to the Dean of the College

	Justin Scroggs, Area Director (Taylor House) *Amelia Little, Director of Women's Residence Life (New Dorm)* *Linda Kelly, Area Director of Women's Residence Life (Johnson Dorm)* *Michael Ford, Director of the College Union (124 Reynolda Hall)* *Herman Eure, Director of Minority Affairs (202 Reynolda Hall)* *Toby A. Hale, Director of Educational Planning and Placement (204 Reynolda Hall)* *N. Rick Heatley, Associate Director of Educational Planning and Placement (9 Reynolda Hall)* *Mary Ann Taylor, Director of the Health Service (Kitchin House)* *Brian M. Austin, Director of the Center for Psychological Services (122 Reynolda Hall)* *Marianne Schubert, Assistant Director of the Center for Psychological Services (122 Reynolda Hall)*
Financial Affairs	*John G. Williard, Vice President and Treasurer (214 Reynolda Hall)* *Carlos O. Holder, Controller (107 Reynolda Hall)*
Financial Aid	*William G. Starling, Director of Admissions and Financial Aid (104 Reynolda Hall)* *W. Douglas Bland, Assistant Director of Admissions and Financial Aid*
Registration	*Margaret R. Perry, Registrar (110 Reynolda Hall)*
Summer Session	*Percival Perry, Dean of the Summer Session (202 Reynolda Hall)*
Religious Affairs	*Edgar D. Christman, Chaplain (105 Wingate Hall)* *David L. Fouche, Assistant Chaplain and Baptist Campus Minister (Wingate Hall)* *Lou Bonacci, Catholic Chaplain (Wingate Hall)* *Bill Wells, Episcopal Chaplain (Wingate Hall)* *Douglas Fox, Methodist Chaplain (Wingate Hall)* *Henry B. Stokes, Director of Denominational Relations (202 Reynolda Hall)* *Warren T. Carr, Minister of the Wake Forest Baptist Church (111 Wingate Hall)*

Wake Forest Purpose

Wake Forest College is the undergraduate school of arts and sciences of Wake Forest University. It is the center of the University's academic life; through it the University carries on the tradition of preparing men and women for personal enrichment, enlightened citizenship, and professional life.

Wake Forest College is a place of meeting. Its teachers and students are of diverse backgrounds and interests, and that diversity is crucial to the distinctive character of the College. Wake Forest continually examines its educational purpose and evaluates its success in fulfilling it. A formal statement of purpose was prepared as part of the school's decennial reaccreditation process and was adopted by the Board of Trustees.

The people who wrote the Statement of Purpose were guided by the history of Wake Forest, particularly the history of its expressed and implied objectives. Their goal was to articulate the attributes which make Wake Forest distinctive.

"We believe," they said, "that Wake Forest should be as good an academy as possible. We believe that diversity should exist in the faculty, staff, and student body and that such diversity is necessary as Wake Forest seeks to meet its educational responsibilities, and as a guide to those who must make the decisions which will determine the school's character in the future."

Following is the official statement of purpose of Wake Forest College.

Statement of Purpose

Wake Forest is a university entrusted with a vital religious heritage and an equally vital tradition of academic freedom. Recognizing the special character of its obligation as an educational institution, Wake Forest assumes the responsibility of insuring that the Christian faith will be an integral part of the University's common life. The University maintains its historic religious perspective through an association with the Baptist churches of North Carolina, the visible symbol and ministry of the campus church, the chaplaincy, and the Christian commitment of individuals within the faculty and administration. At Wake Forest, those who represent this perspective engage in a continuing dialogue with those of other views who join with them in dedication to teaching and learning. Together they assume responsibility for the integrity of the institution and for its commitment to academic excellence.

In keeping with its belief in the value of community, Wake Forest also recognizes an obligation to preserve its atmosphere of mutual respect and of openness to diverse interests and concerns. Its religious heritage, which continues to find expression in tradition, ritual, and convocation, provides unifying and sustaining values beneficial to the whole community. Because of its heritage, Wake Forest fosters honesty and good will, and it encourages the various academic disciplines to relate their particular subjects to the fundamental questions which pertain to all human endeavor.

Along with the value of community, Wake Forest respects the value of the

individual, which it expresses through its concern for the education of the whole person. In view of this concern, a basic curriculum composed of the liberal arts and sciences is essential to the objectives of the College. This means that though the usefulness of professional and technical courses is acknowledged, it is necessary that such courses be related to a comprehensive program of humanistic and scientific studies. In particular, this objective requires an acceptable level of proficiency in those linguistic and mathematical skills which are basic to other pursuits. It also calls for a study of the major contributions from one or more representative areas within the natural sciences, the social sciences, and the humanities, including an examination of integrating disciplines such as religion, philosophy, and history. Such a course of study, when made an essential part of the total offering, prevents the premature specialization which threatens effective communication among the disciplines, and it addresses the fundamental as well as the vocational needs of the student. Wake Forest expects that all of the courses in its curriculum will make significant demands upon the talents of the student and will encourage the development of a humane disposition and an inquiring spirit.

Wake Forest Tradition

Wake Forest traditions are many. From singing serenades to stealing the Derby Day mascot, from Founders' Day Convocation to graduation on the Plaza, Wake Forest students take pride in preserving their past.

Aside from the tradition of honor as outlined in the Honor Code, probably the two most important and consistent traditions at Wake Forest are the love of learning and a spirit of friendliness.

In 1970 the faculty endorsed in principle the "Joint Statement on Rights and Freedoms of Students." A copy is available in the Office of the Dean of the College.

Learning extends far beyond the classroom at Wake Forest. Students study hard, but they also play hard. Other people are a constant source of enrichment on campus, and new students soon feel right at home. They even learn the alma mater:

Dear old Wake Forest!
Thine is a noble name;
Thine is a glorious fame,
Constant and true.

We give thee of our praise,
Adore thine ancient days,
Sing thee our humble lays
Mother, so dear.

Honor Code

The Honor Code is an expression of the concern of the University that its students act with honor and integrity and is an integral part of the student government of the College as adopted by the students and approved by the faculty. The essence of the Honor Code is that each student's word can be

trusted implicitly and that any violation of a student's word is an offense against the whole community. The Honor Code binds the student neither to give nor to receive aid upon any examination, quiz, or other pledge work; to have complete respect for the property rights of others; not to give false testimony or refuse to pay just debts; and to confront any student who has violated the honor system with a reminder that it is the student's responsibility to report himself or herself or face the possibility of being turned in to the Honor Council.

In case of an honor code violation by a student who is cross-registered at either Salem College or Wake Forest University, the Honor Council on the home campus, where the student is enrolled, will conduct the hearing. Recommendations for penalties involving a course grade will be submitted by the Honor Council of the home campus to the Academic Affairs Committee at Wake Forest University or to the individual professor at Salem College.

Religious Life, Convocation, and Chapel

Wake Forest was founded on a Christian commitment to higher education as one of the missions of North Carolina Baptists. Throughout its history it has attempted to demonstrate the affirmative relationship between faith and learning, between academic excellence freely pursued and growth "in wisdom and stature and in favor with God and man."

The organized religious program is one expression of the University's intent to offer liberal education within a religious context. There are Thursday morning worship services in Davis Chapel and special celebrations during the church year under the supervision of the University Chaplain and the chaplaincy staff. Discussion groups on the Bible, vocations, and personal growth are led by chaplains and students. The major denominations, the Intervarsity Christian Fellowship, the Fellowship of Christian Athletes, and the Black Christian Fellowship are represented. Opportunities are provided for students to work in local churches, engage in tutoring programs, and shape and participate in summer mission projects. Personal counseling is always available.

The Wake Forest Baptist Church worships each Sunday in Wait Chapel. Its constituency embraces students, faculty, and other members of the Winston-Salem community. Although planted in the soil of Baptist tradition and associated with larger Baptist bodies, the Wake Forest Church has contributed to the ecumenical spirit of the University. Its membership and mission are open to all who seek its ministry and wish to use it as an instrument for their mission in the world.

Both Roman Catholic and Episcopal chaplains celebrate Eucharist weekly in Davis Chapel.

The opening convocation in the fall and the winter convocation celebrating Founders' Day bring students, faculty, and friends together. Everyone is expected to attend, in the hope that the purposes which link the University community together will be affirmed and renewed. Distinguished persons in various fields participate in these programs.

The Office of the University Chaplain and the Campus Ministry office are in Wingate Hall. There are Baptist, Episcopal, Methodist, and Roman Catholic campus ministers, as well as a representative of the Intervarsity Christian Fellowship, who have contact with Wake Forest students.

The College Union

The College Union is a student-oriented organization with membership open to all Wake Forest students. It is responsible for the conception, production, and promotion of many campus activities. Its student board of directors, composed of committee chairmen and representatives, provides an opportunity for students to come together, to learn, and to have fun by managing projects and watching ideas take form.

All students may become a part of the various College Union committees. Applications are welcome throughout the year for committees on concerts, lectures, films, video-tape productions, travel, publicity, Onstage, recreation, Outing Club, technical services, and special events. These committees plan and present such activities as the Dinner Theatre, Springfest, Homecoming, and the College Bowl. Student-administered committees presented over 400 programs, classes, films, and other events for the University community during the last academic year.

The College Union office in 124 Reynolda Hall also has information on such Union services as printing duplication, signs, stamps, and use of game and music listening rooms. The Union is also responsible for the information desk at the main entrance to Reynolda Hall. Christopher Dromerick is president.

Music, Radio, Theatre, Debate, and Publications

The Department of Music directs and offers academic credit for the Choral Union, Concert Choir, Opera Workshop, the University Symphony, the Symphonic Wind Ensemble, the Demon Deacon Marching Band, the Concert Band, the Varsity Pep Band, the Jazz Ensemble, the Percussion Ensemble, the Woodwind Quintet, and the Brass Quintet. All perform regularly on campus, and some tour during the year. Auditions are held early in the fall. The Chapel Bell Guild performs music written for English handbells and for carillon. Members meet and perform regularly; membership is open to any student interested in playing the carillon or handbells.

The Wake Forest Artists Series presents guest artists and orchestras of worldwide acclaim in six major concerts each year which are free for all students. The Department of Music and Reynolda House sponsor recitals by students, faculty members, and visiting artists. There are regularly scheduled performances on the Janet Jeffrey Carlile Harris Carillon, located in the tower of Wait Chapel.

WFDD-FM, the Voice of Wake Forest, broadcasts to Piedmont North Carolina from Reynolda Hall at 88.5 MHZ-FM. Students interested in working with a professional radio staff should see the Station Manager in 220 Reynolda Hall early in the year.

The University Theatre, under Director Harold C. Tedford and Associate Director Donald H. Wolfe, presents four major productions, a Dinner Theatre (with the College Union), and other productions including a number of lab

plays. Students are involved in acting, stage-craft, directing, and promotion. Lab plays are entirely student-produced; major productions are directed by staff members and distinguished visiting directors. Auditions are open to all students and are announced at least five weeks before production. There is a theatre open house during fall registration.

Debate, under Director David Williams, is open to any student interested in attending meetings and participating in the squad. Always a strong competitor, the team takes part in nearly fifty meets and tournaments during the year. The University hosts two prestigious debate tournaments on campus, the Novice in October and the Dixie Classic Varsity in December.

Pub Row, the site of student publications, is located on the second floor of Reynolda Hall. Publications include *Old Gold and Black,* a weekly newspaper; *The Student,* a literary magazine; and the *Howler,* the yearbook. All go back in tradition to 1900 or earlier, and all have distinguished histories of training writers and editors of national prominence. Under the guidance of the Publications Board, the newspaper, magazine, and yearbook use student writing, photography, art work, and management talent on both a paid and voluntary basis. Work on all three begins early in the fall, and interested students gather at a Pub Row mixer at the beginning of the year to sign up with the publication of their choice.

Intramural Sports

The Department of Physical Education provides a varied intramural sports program that appeals to the interests of many students every year. Intramural sports include touch football, basketball, wrestling, golf, tennis (fall and spring), volleyball, table tennis, badminton, softball, swimming, water polo, cross-country, soccer, racquetball, bowling, and weight lifting.

Competition in team sports is divided among fraternity, society, house, and independent teams. Any individual or group of individuals may organize teams and enter competition in any sport. Individual sports are run on a single-elimination basis, and everyone is eligible to enter.

Students occasionally organize club teams for other sports and activities, which are not taught or directed by the College, but which are conducted as student organizations with the approval of Student Government and faculty. These have included rugby, soccer, karate, ice hockey, field hockey, hiking, rappelling, general conditioning, dance, sailing, synchronized swimming, and scuba diving. Students who are interested in a sport not offered through the College may organize themselves and petition the Student Government and faculty for approval.

Intercollegiate Athletics

Wake Forest's men's and women's athletic teams compete in the Atlantic Coast Conference and the Association of Intercollegiate Athletics for Women respectively.

Men's ACC teams include football, basketball, baseball, cross country, golf, soccer, tennis, and track. Even though the University is the smallest school in the conference, Deacon teams have competed successfully in all sports.

Much attention has been given to women's intercollegiate sports in recent years, and Wake Forest teams have shown remarkable growth. There are women's teams in basketball, golf, field hockey, cross-country, tennis, and volleyball.

Athletic passes are issued at fall and spring registration to all full-time Wake Forest students. To secure seats at football games in Groves Stadium and basketball games in Memorial Coliseum and Greensboro Coliseum, a student must present a validated ID and an athletic pass. Seats are assigned on a first-come, first-served basis, with basketball ticket pick-up held in advance on campus. Students who want to sit in groups may use block seating. Student season tickets for basketball are available for those who wish to pay extra to avoid the inconvenience of the ticket pick-up.

Guest or spouse tickets must be purchased on campus prior to the day of the game, and ID and athletic passes must be presented when the tickets are purchased. No guest or spouse tickets are sold at the Stadium or the Coliseum on game day.

ROTC

The U.S. Army Reserve Officers Training Corps offers four-year training for academic credit and prepares students to be commissioned upon graduation as second lieutenants in the U.S. Army Reserve. Further information is available from the Department of Military Science, directed by Lt. Col. Matthew P. Murray Jr.

Campus Services

Wake Forest provides a number of important services to students. The departments and offices for student services are open from 8:30 a.m. to 12:30 p.m. and from 1:30 p.m. to 5:00 p.m. Monday through Friday in 203 Reynolda Hall. Appointments are advisable but not usually necessary.

Educational Planning and Placement

The Office for Educational Planning and Placement, located in 7 Reynolda Hall, provides assistance in planning educational and career goals, in implementing these goals and securing employment, and in making plans for graduate and professional studies. Placement and credential services are available in addition to personal and group counseling in vocational preparation, resumé writing, interviewing techniques, and job search strategies. The College's pre-law advisement program is also housed in this office.

This office maintains a resource library which covers the following areas: career orientation, college majors and careers, job descriptions, vocational catalogues and directories, graduate studies, foreign study and work, health professions information, special opportunities for women and for minorities, descriptive brochures, and handouts.

Recruiting visits by approximately 150 companies and graduate and professional schools are scheduled chiefly during the peak recruiting months, October and November, February and March. Students registered with this office may sign up for interviews with these organizations. Vacancies for full-time positions are posted in binders for easy use by students and alumni. Part-time and summer job opportunities are also posted.

Counseling and Testing

In the Center for Psychological Services, located in 121 Reynolda Hall, students can discuss their personal, educational, and career concerns in confidence with a trained professional. The Center offers a variety of tests and inventories to help students identify their vocational aptitudes and interests, educational strengths, and personality characteristics. Special programs are offered throughout the year for improving study skills and self-confidence. Appointments may be made by calling in advance. Brian Austin is the director.

Medical Care

The Student Health Service is located in the east wing of Kitchin House. There is no charge for office visits; there are charges for medication. Appointments are required except in emergencies. Clinic hours are 8:30 a.m. to 11:30 a.m. and 1:30 p.m. to 4:00 p.m., Monday through Friday. Nurses are on duty twenty-four hours a day for emergencies and in-patient care; doctors are on duty during clinic hours and on call after clinic hours. Services include the administration of regularly required medications and referral to specialists in Winston-Salem. Internists visit the clinic once a week. Confidentiality is assured.

Hospital insurance is required. A group plan is available through the University if you are not covered by a family plan.

Equal Opportunity Office

The Equal Opportunity Office, located in 103 Reynolda Hall, is responsible for the coordination and implementation of the University's Affirmative Action Programs and Equal Opportunity Policy. Any student or employee who has a concern because of race, sex, national origin, or handicap may contact the Director of Equal Opportunity. The Equal Opportunity Office also assists handicapped students who have the need for special services.

Minority Affairs

The Office of Minority Affairs, located in 202 Reynolda Hall, offers student support services including academic and financial counseling, tutorial assistance, and NOMMO (the Minority Student Newsletter). The office maintains an extensive data bank of graduate and professional opportunities for minorities in higher education, and it helps students identify sources of graduate financial aid. Appointments may be made by calling the director, Herman Eure, at 761-5225.

Laundry Service

Coin-operated laundries are located in the residence halls. The General Linen Service provides weekly service of two sheets, one pillow case, and three large bath towels for $48 plus refundable $5 key deposit per year. Lockers are located in the residence hall areas. A representative is on campus during orientation.

Food Service

ARA Food Services operates a cafeteria on the ground level of Reynolda Hall, a snack bar on the first floor, and the Magnolia Room, a table service restaurant, on the second floor. There are several dining rooms which may be reserved by student groups for luncheons or dinners.

Cafeteria Schedule

Monday through Saturday	*Breakfast*	*7:00 a.m. to 9:30 a.m.*
	Coffee hours	*9:30 a.m. to 10:30 a.m.*
	Lunch	*11:00 a.m. to 1:30 p.m.*
	Dinner	*4:30 p.m. to 6:30 p.m.*
Sunday	*Brunch*	*10:30 a.m. to 1:30 p.m.*
	Dinner	*4:30 p.m. to 6:30 p.m.*

Restaurant Schedule

Monday through Friday	*Lunch*	*11:30 a.m. to 1:30 p.m.*
Monday through Thursday	*Dinner*	*5:00 p.m. to 6:30 p.m.*

Snack Bar Schedule

Monday through Friday	*10:30 a.m. to 11:30 p.m.*
Saturday	*1:30 p.m. to 11:30 p.m.*
Sunday	*5:00 p.m. to 11:30 p.m.*

Board plans are available for $800, $950, $1,100, and $1,200 per year. The format of these plans is a credit card system in which the student is charged only for the amount of the food purchased at the time it is purchased. The plan may be used at any University Food Services facility, and it allows a great deal of flexibility for eating off campus.

Freshmen living in residence halls are required to participate in one of the board plans.

Information Desk

News concerning campus activities, information about student services, and student telephone numbers and addresses are available at the information desk in Reynolda Hall. Under the direction of the College Union, the information desk also sells discount movie tickets offered to students by several Winston-Salem theatres and handles reservations for various Reynolda Hall meeting rooms. Student and University publications are distributed at the desk, where the campus directory for the year is available in October. The bulletin boards in Reynolda Hall, the residence halls, and other campus buildings are also important sources of information.

Meeting Rooms

Student organizations may reserve a variety of spaces on campus. Private dining rooms, classrooms, auditoriums, and other meeting facilities may be reserved by contacting the following:

Wait and Davis Chapels	*University Chaplain*
Classrooms	*Departmental Chairmen*
DeTamble Auditorium	*Chairman, Department of Education*
Dining Rooms	*Dining Services Director*
Graylyn Estate	*Manager and Director of Operations, Reynolda Village*
Gymnasium	*Chairman, Department of Physical Education*
Reynolda Hall Rooms	*Information Desk Supervisor*

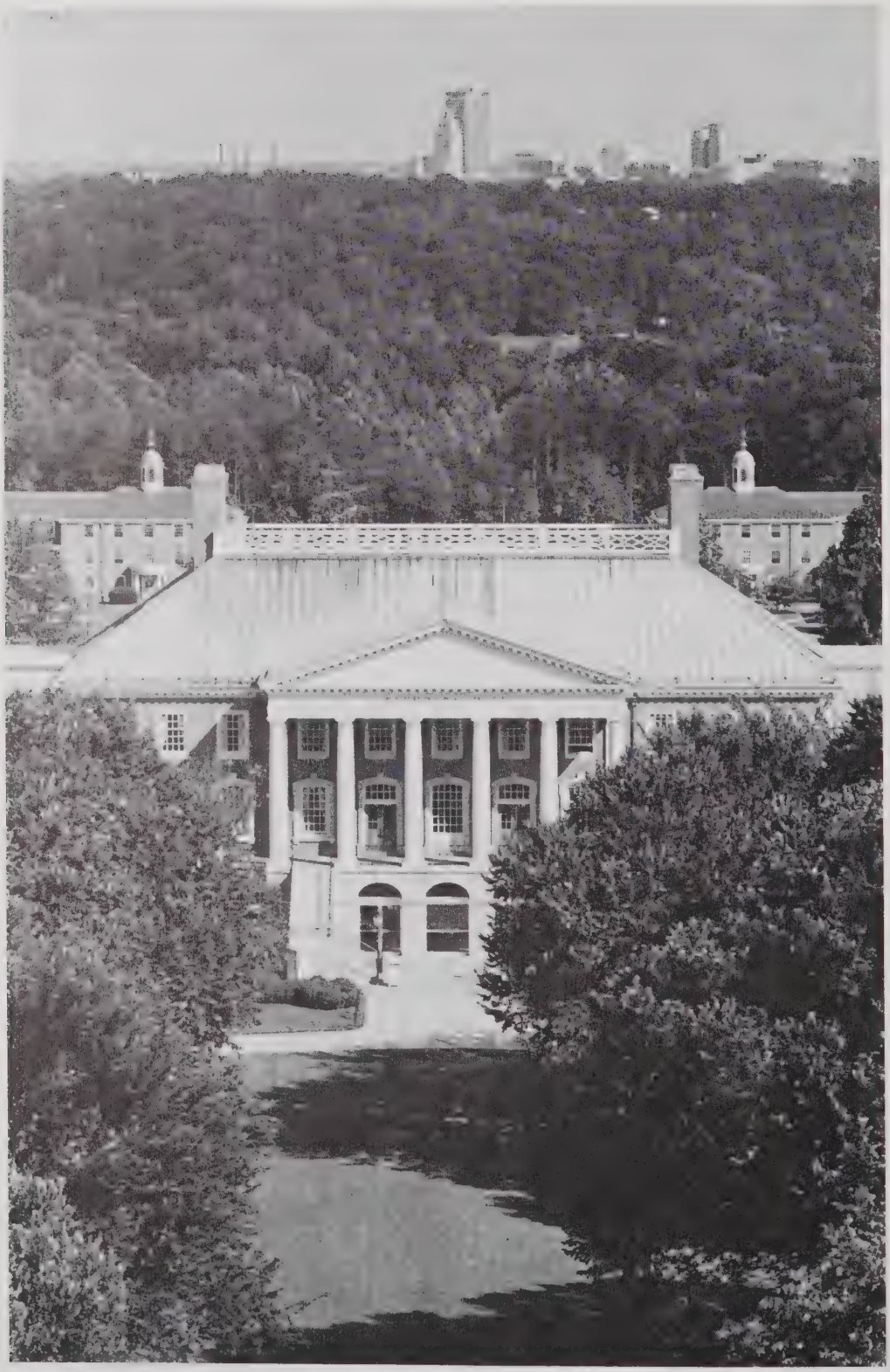
Public Safety

The primary concern of the University's Department of Public Safety is the safety and well-being of the Wake Forest community. Security depends on the cooperation of everyone. Locking room doors and car doors should be routine practice.

In case of traffic accidents, theft, and other security problems, students should contact the Department of Public Safety at 761-5591. An officer is on duty twenty-four hours a day. The Department of Public Safety staff administers traffic and parking regulations. Questions concerning motor vehicles or traffic regulations should be directed to the Department of Public Safety, Alton Hill, Director.

Telephones

A telephone or jack is located in each suite or hallway, but service will not be available until the occupants of the hall or suite contract with the telephone company for service. Individual room telephones are not permitted. University-owned telephones are located in each residence hall office and in the hallways of some residence halls. Additional information is available from the residence advisers.



Residence Life

Professional or paraprofessional staff members live in each residence hall and serve in administrative, advisory, and counseling capacities. In addition to advising many student groups, the staff members work to develop and coordinate an in-residence education program.

Residence hall staff members are on duty each evening in the residence hall.

Professional staff are readily available to deal with situations as they arise. Each student is encouraged to become acquainted with all staff members in his or her building, especially the residence adviser on his or her hall. They are valuable resource people, counselors, and friends.

Director of Women's Residence Life
Amelia Little (New Dorm: 761-5594)

Area Director of Women's Residence Life
Linda Kelly (Johnson: 761-5683)

Area Directors of Men's Residence Life
Justin Scroggs (Taylor House: 761-5652)
Joseph McGill (Poteat House: 761-5666, home; 761-5635, office)

Head Residents for Women
Dorothy Mayer (Babcock: 761-5688)
Jessica Gibbs (Bostwick: 761-5638)

Head Residents for Men
Steve Berlin (Kitchin House: 761-5681, home; 761-5277, office)
Mark Shelley (Davis House: 761-5600)

Assistant Head Residents for Women
Nancy Borders (New Dorm: 761-5445)
Teresa Henley (Babcock: 761-5684)
Sarah Herbert (Bostwick: 761-5637)
Emily McNiff (Johnson: 761-5683)

Assistant Head Residents for Men
Nelson Squires (Davis 208)
Gary Williams (Taylor 208)
Branson Sheets (Kitchin 208)
Rick Tankersley (Poteat 308)

Residence Advisers

Babcock
Rene Berry 216A
Donna Blankenship 10A
Cynthia Dee Gibson 316B
Teresa Henley 111A
Kathy Rust 316A
Tracy Thompson 202B
Jenny Womack 102A

Bostwick
Susan Alden 320B
Cindy Allen 301A
Wendy Allen 123B
Kim Fox 231B
Kati Jeffreys 111A
Melinda Jones 210A
Anita Padgett 18B
Shari Smitherman 4A

Davis
Andy Alcock 403D
Keith Engelke 102D
Jeff Gjerde 313D
Jay Kitzmiller 308
Emil William Kratt 107D
Rob Nethery 203D
Bill Pollock 303D
Nelson Squires 208

Efird
Trish Miller 102
Kristi Robison 212

Gardner's Cottage (Maison Française)
Jeff Gardner

Granada (Spanish House)
Charlene Washburn

Huffman
Gary Sanginario 211
Brian Torpey 117

Johnson
Thelma Jean Fox 310A
Judith Hiott 5A
Heidi Inderbitzen 18B
Emily McNiff 117B
Pam Spencer 231B
Mary Nell Tinsley 210A
Jennifer Welch 325B

Kitchin
Mike Carter 308
Jasper Holland 313D
Pierre Nuzum 413D
David Rupp 203D
Byron Saintsing 303D
Branson Sheets 208
Ed Tharrington 105D
Danny Whitener 109D

New Dorm
Armando Berguido 1A
Nancy Borders 101B
Genevieve Exum 201B
Evia Jordan 201A
Tara Koeval 101A
Dan Miga 1B
Mary Moore 301A
Phyllis Wright 301B

Poteat
David Andreasen 203D
Barry Barber 303D
Philip Durand 103D
Frank MacDonald 209D
Jeffrey Peterson 403D
Scott Reid 107D
Steve Sanders 313D
Rick Tankersley 308

Taylor
Guy Andrysick 102D
Ben Bentley 403D
Eugene "Butch" Covell 303D
Jamie Davis 107D
Allen Johnson 203D
Fred Jones 308
Matt Klein 313D
Gary Williams 208

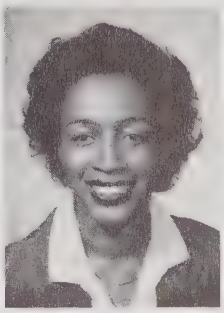
Townhouse
Jeffrey Seckel 4E

House Presidents
Bostwick A – To be filled by a freshman
Bostwick B – Angie Camp
Johnson A – Kim Himan
Johnson B – To be filled by a freshman
Babcock A – Beth Giffen
Babcock B – Beth Jones
New Dorm A – Al McMillian
New Dorm B – Karen Bartel

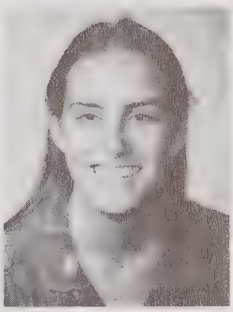
House Governors
Nelson Squires, Governor, Davis - Taylor
Brian Hickey, Governor, Poteat - Kitchin
Jim Trudeau, Lt. Governor, Davis - Taylor
Vic Hightower, Lt. Governor, Poteat - Kitchin

Donna Blankenship
10 A Babcock

Jenny Womack
102 A Babcock



Teresa Henley
111 A Babcock



Tracy Thompson
202 B Babcock

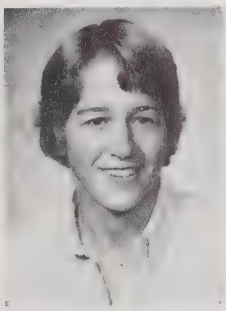
René Berry
216 A Babcock

Kathy Rust
316 A Babcock

Cynthia Dee Gibson
316 B Babcock

Shari Smitherman
4 A Bostwick

Anita Padgett
18 B Bostwick



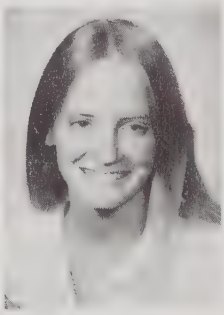
Kati Jeffreys
111 A Bostwick

Wendy Allen
123 B Bostwick

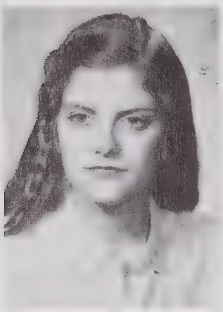
Melinda Jones
210 A Bostwick

Kim Fox
231 B Bostwick

Susan Alden
320 B Bostwick

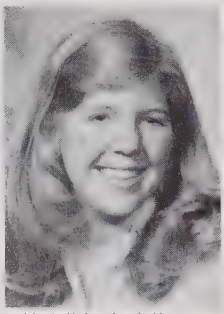


Trish Miller
102 Efrid

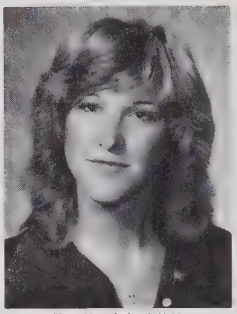


Charlene Washburn
Granada (Spanish House)

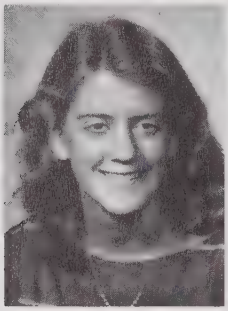
Judith Hiott
5 A Johnson



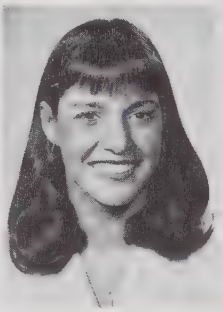
Heidi Inderbitzen
18 B Johnson



Emily McNiff
117 B Johnson



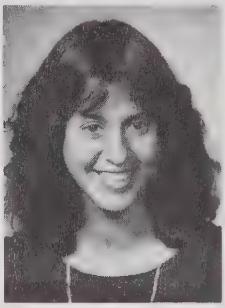
Mary Nell Tinsley
210 A Johnson



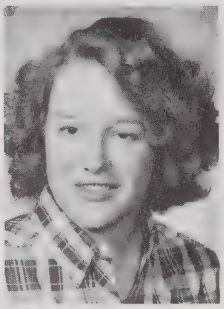
Pam Spencer
231 B Johnson

Thelma Jean Fox
310 A Johnson

Jennifer Welch
325 B Johnson



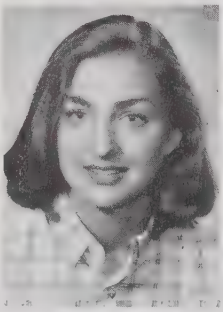
Tara Koeval
101 A New Dorm



Nancy Borders
101 B New Dorm

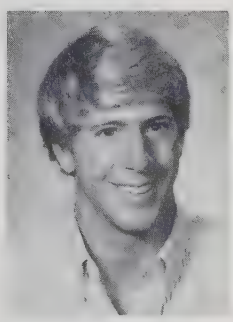
Evia Jordan
201 A New Dorm

Genevieve Exum
201 B New Dorm



Mary Moore
301 A New Dorm

Phyllis Wright
301 B New Dorm



Keith Engelke
102 D Davis

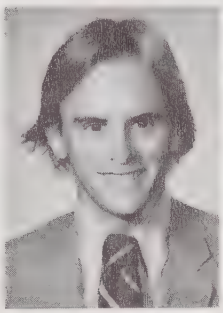
Bill Kratt
107 D Davis

Rob Nethery
203 D Davis

Nelson Squires
208 Davis

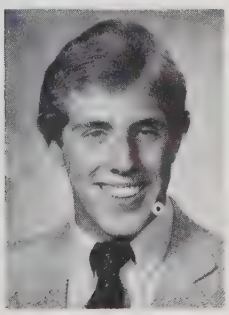
Bill Pollock
303 D Davis

Jeff Gjerde
313 D Davis

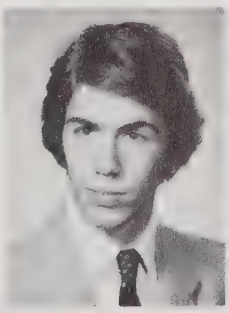


Andy Alcock
403 D Davis

Brian Torpey
117 Huffman



Gary Sanginario
211 Huffman

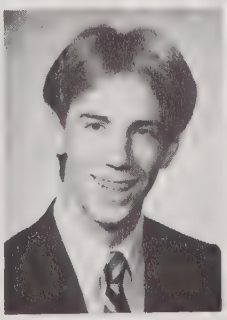


Ed Tharrington
105 D Kitchin

Danny Whitener
109 D Kitchin

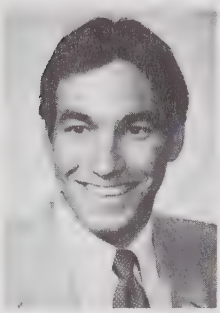
David Rupp
203 D Kitchin

Branson Sheets
208 Kitchin



Byron Saintsing
303 D Kitchin

Pierre Nuzum
413 D Kitchin



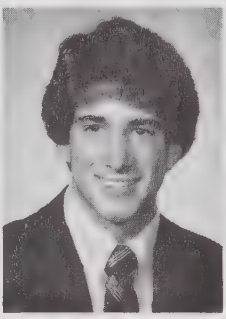
Armando Berguido
1 A New Dorm

Dan Miga
101 New Dorm

Scott Reid
107 D Poteat

David Andreasen
203 D Poteat

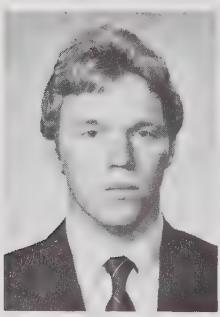
Frank MacDonald
209 D Poteat



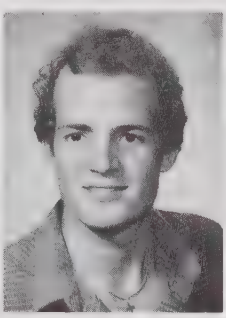
Barry Barber
303 D Poteat

Rick Tankersley
308 Poteat

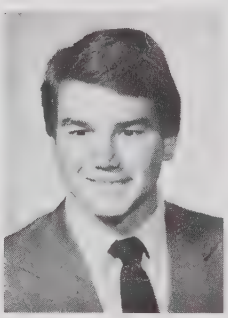
Steve Sanders
313 D Poteat



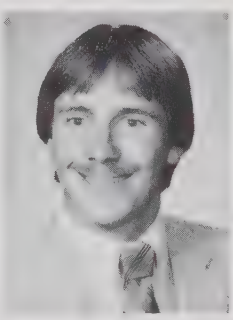
Jeffrey Peterson
403 D Poteat



Guy Andrysick
102 D Taylor



Jamie Davis
107 D Taylor



Gary Williams
208 Taylor

Fred Jones
308 Taylor

Ben Bentley
403 D Taylor

Student Organizations

Honor Societies, Professional Fraternities, and Special Interest Groups

Honor societies include Phi Beta Kappa, Mortar Board, and Omicron Delta Kappa. There are chapters of most professional and specialized honor fraternities on campus, including Alpha Epsilon Delta, Gamma Sigma Epsilon, Kappa Mu Epsilon, Phi Alpha Theta, Scabbard and Blade, Phi Epsilon Kappa, Eta Sigma Phi, the Anthony Aston Society, Beta Beta Beta, Delta Phi Alpha, and several others such as the American Marketing Association, the Economics Club, and Sociedad Hispanica.

Students may also choose to affiliate with Alpha Phi Omega service fraternity, Circle K, Young Democrats, Young Republicans, the International Club, the Baptist Student Union, the Afro-American Society, the Chess Union, the Karate Club, the Tennis Club, the Rugby Club, and other special-interest organizations active at Wake Forest.

Residence Councils

Residence Councils at Wake Forest are open to all residents for interaction with fellow students and faculty in University residence hall life.

Though the central guidance of the Residence House Council is necessary and important, the real strength of the RHC is found in the house organizations: Kitchin-Poteat-Huffman and Davis-Taylor-Efird. Each has its own officers and carries out its own academic, athletic, and social programs. Gray Styers is president of the Residence House Council.

The Women's Residence Council has a program designed to nurture a comprehensive concept of education. Occasions for interaction with all members of the University community are provided through discussions and social and sports events. WRC officers are elected by the students living in the four residence halls on the south side of the campus: Johnson, Bostwick, Babcock, and New Dorm. Sheila Spainhour is coordinator of the Women's Residence Council.

Fraternities and Societies

Fraternities are an option at Wake Forest. There are twelve national chapters including Alpha Phi Alpha, Alpha Sigma Phi, Delta Sigma Phi, Kappa Alpha, Kappa Sigma, Lambda Chi Alpha, Omega Psi Phi, Pi Kappa Alpha, Sigma Chi, Sigma Phi Epsilon, Sigma Pi, and Theta Chi. Most of the chapter rooms are located on campus in the residence halls. The Inter-Fraternity Council coordinates activities such as rush, Greek Week, charity drives, leadership training, and social events. The IFC president is Judd Austin.

There are no national sororities on campus. Six local women's societies serve similar purposes. The societies are Fideles, Sophs, Steps, Strings, Lynks, and Thymes. Society rush, held in the spring, is coordinated by the Intersociety Council. The ISC president is Cathy Guester.

Students on probation for any reason, academic or social, are not eligible to be initiated by a fraternity or society.

Student Government

The student government, composed of elected student representatives from each residence hall and from off-campus, has taken an active role in presenting student opinion on University matters to the faculty and administration.

Students interested in participating in student government should visit the SGA office, 230A Reynolda Hall. Elections for the legislature and for freshman positions are held during the fall. Details are published in *Old Gold and Black* and petitions are available at the information desk before campaigning begins. Standard student government services include the student bank, which provides interest-free loans, duplication facilities, and low-cost refrigerator rentals.

The student government president is Mark Holt, vice-president is Jeff Warner, secretary is Laurie Weinel, and treasurer is Beverly Daugherty.

Students work directly in University administration as appointed members of faculty committees. Students serving as members of faculty committees are Mary Moore and Lee Ann Robertson (Committee on Academic Affairs), Phil Rudder and Bonnie Hobgood (Committee on Admissions), Paul Flick and T.J. Fox (Committee on Scholarships and Student Aid), Tara Raines and Gray Styers (Committee on Academic Planning), Ted Gentry and McLain Wallace (Committee on Institutional Planning), Jeanne Matthews, Genevieve Exum, and Brent Wood (Committee on Student Life), Vanessa Williams and James R. Davis (Committee on Library Planning), and David Ramsey and Chris Parker (Committee on Honors). One student who must be a North Carolina Baptist serves as a voting member of the Board of Trustees. The student Trustee is Mark Holt. He will be succeeded by Rebecca Almon on January 1, 1983.

The judicial agencies of student government are the Honor Council and the Judicial Board. The co-chairmen of the Honor Council are David Bailey and Rudy Triana. Members include Laurie Howell, Leta King, Tom Rice, Bob Taylor, Judy Wiley, and Martha Williams. The co-chairmen of the Student Judicial Board are David Dunlap and John Maier. Members include Jeff Baillis, Brett Bennett, Diana Domhoff, Bill Long, Steve McCall, Andy Megas, Laurie Mitchell, David Ramsey, Jennifer Seaman, and Forrest Weatherly.

Constitution of the Student Body

Article I — Bill of Rights

SECTION 1 — Every duly enrolled member of the undergraduate student body of Wake Forest University shall be a citizen of the student government with the right to vote in general elections and the right to be represented in the various branches of that government.

SECTION 2 — No student shall be denied his/her rights for reasons of race, religion, sex, class, or beliefs.

SECTION 3 — The judicial bodies of the student government shall not take disciplinary actions against any student without prior notice of the alleged violation and a fair hearing and trial by a student jury.

SECTION 4 — No student shall be denied the right to establish organizations and groups unless they conflict with the regulations of the University.

[According to the Trustee Bylaws, matters pertaining to student life, including all student organizations, are under the jurisdiction of the administration and the faculty of Wake Forest College acting jointly. The principal agency through which action is exercised is the Joint Committee on Student Life, which is composed of three members each of the administration, the faculty, and the student body.]

Article II — Executive Branch

SECTION 1 — Members of the executive branch and their rights and duties.

SUBSECTION a — The president shall (1) call and preside over meetings of the student body, (2) appoint such committees as are necessary for the implementation of student government actions, (3) serve as chairman of the cabinet and the legislature's Committee on Committees, (4) serve as a non-voting member of the Student Budget Advisory Committee and appoint its three non-elected members, (5) upon invitation attend meetings of the Board of Trustees as a non-voting participant, (6) serve as a non-voting member of the legislature, and (7) seek information about University decisions concerning students and assist in its distribution.

SUBSECTION b — The speaker of the house shall (1) call and preside over meetings of the student legislature, (2) appoint committees within the legislature necessary to implement legislative actions, and (3) assist the president of the student government and serve as a voting member of the legislature only in the case of a tie.

SUBSECTION c — The secretary shall (1) serve as a voting member and keep the records of the legislature, (2) be responsible for student government correspondence, and (3) serve as chairman of the Secretariat Committee.

SUBSECTION d — The treasurer shall (1) serve as a voting member of the legislature, (2) have charge of all student government money and disburse it at the direction of the legislature, and (3) serve as chairman of the Student Budget Advisory Committee.

SECTION 2 — Executive committees and their functions.

SUBSECTION a — The cabinet shall consist of the chairmen of the standing committees and any temporary committees and be chaired by the president for the purpose of coordinating all student government actions.

SUBSECTION b — The secretariat shall consist of volunteer members and a paid staff organized and chaired by the student government secretary for the purpose of handling all clerical work for the various branches of student government.

SECTION 3 — Executive Advisory Committees and their functions.

SUBSECTION a — The Athletics Advisory Committee shall (1) research athletic practices for the student government and help carry out student government actions which pertain to athletics and (2) work with the faculty Athletics Committee in discussing policies for the athletic program and represent student opinion in such matters.

SUBSECTION b — The Food Services Committee shall (1) research procedures and policies of the University food services company and help implement student government actions which pertain to food services and (2) work with the food services company and promote projects which will improve service to students.

SUBSECTION c — The Health Services Committee shall (1) research the procedures and policies of the University health clinic and help implement student government actions which pertain to health care and (2) work with the University health clinic in promoting better health services.

SUBSECTION d — The Psychological Services Committee shall (1) research the procedures and policies of the Center for Psychological Services and help implement student government actions which pertain to psychological services and (2) work with the Center in promoting better services.

SUBSECTION e — The Housing Committee shall (1) research the procedures and policies of the Housing Office and help implement student government recommendations which pertain to housing, and (2) work with the Housing Office in improving housing policies and represent student opinion in such matters.

SUBSECTION f — The Minority Affairs Committee, chaired by a legislator, shall (1) promote student awareness of minority affairs and concerns, (2) determine the needs and problem areas of minority students, (3) work to better incorporate minority students into the campus community.

Article III — Legislative Branch

SECTION 1 — The legislative functions and composition.

SUBSECTION a — The functions of the student legislature shall be to (1) recommend recognition as well as suspension of student organizations, (2) censure student organizations which violate their constitutions, (3) articulate student wishes for the expenditure of funds which apply to student activities, (4) supervise the selection of student nominees for membership on faculty committees consistent with the Faculty bylaws, Item F.4., (5) promote, orga-

nize, and fund programs of benefit to the student body and community, and (6) represent the interests of students in social and academic matters.

SUBSECTION b — The composition of the student legislature shall be as follows: each living unit shall elect from among its residents one legislator for each fifty occupants of that unit. Where there are twenty-five or more additional occupants, another legislator shall be chosen. Living units housing fewer than fifty and at least twenty-five shall elect one legislator. (The living units are as follows: Poteat, Kitchin, Taylor, Davis, Efird, Huffman, Townhouse, Bostwick, Johnson, Babcock, New Dorm, Graylyn Estate, Palmer, Piccolo.) Additional members are the student government secretary and treasurer, one member of the Student Life Committee, and one member of the Afro-American Society. The president of the student government and the speaker of the house serve as non-voting members.

SECTION 2 — Standing legislative committees and their functions.

SUBSECTION a — The Committee on Committees, chaired by the president and composed of legislators, shall (1) publicize and explain the functions of available faculty committee positions, (2) solicit, interview, and recommend prospective faculty committee members to the legislature, (3) relay information and relevant actions between student government and student members of faculty committees, and (4) organize material from the various faculty committees and relay it to the student body.

SUBSECTION b — The Charter Committee, composed of legislators, shall (1) review the constitution and by-laws of any student group seeking recognition as an official Wake Forest University organization to see that its purposes do not conflict with University or student government regulations and that it does not discriminate on the basis of race or creed, (2) recommend the recognition of reviewed groups to the legislature, and (3) recommend suspension of any previously approved student organization which deviates from its accepted regulations and conflicts with University or student government rules.

SUBSECTION c — The Student Budget Advisory Committee, chaired by the student government treasurer and composed of one elected budget representative from each class, three appointed members, and the president, shall (1) examine and publish the appropriations of the funds which apply to student activities, (2) determine the wishes of the student body with regard to the spending of these funds, and (3) with the legislature's approval, devise and recommend a budget for the dispensation of the funds to the University vice president and treasurer.

SUBSECTION d — The Student Economic Board, chaired by a legislator and composed of at least one student from each class, shall (1) seek and publicize student price reductions at community business establishments, (2) work for better prices and services at the on-campus facilities, and (3) promote any programs which will provide needed goods at economical prices for students.

SUBSECTION e — The Publicity Committee, chaired by a legislator, shall

(1) publicize projects of the student government, (2) gather information from all bodies and committees of student government, and (3) relay pertinent faculty, administration, and student government actions to the student body.

Article IV — Judicial Branch

SECTION 1 — Code of Ethics. The following code of ethics for Honor Council and Judicial Board members is set forth as a proper guide and as an indication of what the University expects from the members of the two bodies.

SUBSECTION a — Canons. The judicial branch exists to promote justice and fairness, and thus to serve the individual student, the University, and the public interest.

(1) An Honor Council or Judicial Board member's public and official behavior should be beyond reproach and free from impropriety or the appearance of impropriety.

(2) With the exception of the prosecutor in his role as investigator, no case or pending case should be mentioned, commented upon, or discussed in any manner by any member except when the Council or Board itself is sitting to consider the case. This applies to both open and closed proceedings.

(3) No member should hear or entertain the merits of or prejudice any case or pending case except when sitting as a member to hear or consider a case.

SUBSECTION b — Oath.

(1) Each newly elected member of the Honor Council and the Judicial Board shall, on an individual basis, take the following oath to be administered by the Dean of the College: "I do solemnly swear (affirm) that I will work to the best of my ability as a member of the Honor Council (Student Judicial Board), that I will observe the Code of Ethics, that I will adhere to the judicial branch procedures, that I will support the student body constitution and the rules and regulations of the University, and that I will always be mindful of the interests of the student as well as the interests of the University and the public."

(2) A member should not be swayed by partisan demands, public clamor, or consideration of personal popularity or notoriety, nor be apprehensive of unjust criticism.

(3) A member should disqualify himself/herself from cases which might justify the inference that a party could improperly influence him/her unduly to enjoy his/her favor or to suffer his/her disfavor.

(4) When considering a case, a member should always bear in mind that he/she is deciding whether a particular regulation or statute has been violated and not whether in his/her point of view, a social harm has been committed by the accused. A member should, however, consider social norms when deciding on the disciplinary measure to be imposed upon a guilty defendant. Proceedings should be conducted with fitting dignity and decorum and should reflect the importance and seriousness of the hearing.

SUBSECTION c — Contempt of the judicial branch.

The following acts shall, among others, be acts of contempt of the judicial branch. Perjury charges shall be tried by the Honor Council and all others shall be referred to the Case Referral Panel. This regulation applies equally to all parties: judicial branch members, defense counsel, prosecutor, witnesses, defendants and, in open proceedings, the spectators.

(a.) Failure to fully comply with the instructions or orders of the Honor Council or Judicial Board

(b.) Failure to fully perform disciplinary measures imposed

(c.) Perjury

(d.) Failure to answer summons

(e.) Any act which tends to obstruct or hinder the duty and function of the Council or Board

SECTION 2 — The Honor Council purpose, members and their duties, and the honor system.

SUBSECTION a — The purpose of the Honor Council shall be to (1) receive, investigate, and prefer charges, and (2) arrange trial proceedings in all charges of violations of the system, and (3) bring to the attention of the Dean of the College practices which in its judgment encourage violations of the system.

SUBSECTION b — The members of the Honor Council shall include two co-chairmen elected from the membership of the previous Council. They shall (1) organize the work of the Council; (2) alternate, as convenient, in serving as judges when the Council is in session; and (3) appoint investigators, defense counselors, and prosecutors as necessary. The co-chairmen of the Honor Council for the succeeding years shall be elected by the Council no later than April 15 of each year. The new co-chairmen shall be eligible to serve as judge on or after April 15. In addition, eight regular Council members shall be elected, two from each class, who shall vote on all decisions of the Council. The Honor Council in conjunction with the Dean of the College shall choose three faculty advisers to assist them. Newly elected Honor Council members for the succeeding year are eligible to serve on the Honor Council after their election if needed, may observe trial proceedings after election, and shall be considered bound by the Code of Ethics.

SUBSECTION c — The honor system responsibilities, violations, and penalties shall be as follows:

(1) It shall be the responsibility of every student to act honorably in all phases of student life, to conduct himself/herself as becomes a Wake Forest student, and to preserve the integrity of his/her word. To promote this attitude in academics, students shall sign the statement on all pledge work, "I have neither given nor received any aid on this work." Every student shall be personally responsible for upholding the system, and upon seeing another student violate the system shall confront that student and ask him/her to report himself/herself to the proper authorities so that he/she might clear himself/herself or bear the responsibility of his/her action. If the violator does not turn himself/herself in, further action will be left to the discretion of the student

observing the violation. To insure student understanding of and dedication to the honor system, each student shall be furnished with a copy of the honor code and shall sign the pledge, "I understand the rules of the honor system and my rights under the system, and I will uphold the principles of honor at Wake Forest."

(2) The violations of the honor system.

(a) Violations of the honor system shall consist of any deliberate attempt by a student to make personal gain at the expense of another member of the University community.

(b) (1) No student shall cheat on any work, pledged or unpledged. Cheating shall be defined as willfully or deceptively giving or receiving aid, or attempting to do so. (2) Plagiarism shall be defined as wrongfully offering as one's own any ideas, words, paragraphs, or phraseology obtained from another source. (3) Wrongfully obtaining or attempting to obtain prior information about examinations also constitutes cheating.

(c) No student shall steal from the members or property of the Wake Forest community, and the Honor Council shall try cases of student stealing outside the University at its discretion.

(d) No student shall refuse to pay just debts contracted by him/her. Any student accused of this offense shall be notified in writing to settle this debt within fourteen days; otherwise he/she shall stand trial. In the case of disputed debts, the Council or portion of the Council may serve as an arbitration board at the request of both sides. The Council may deal with these cases at its own discretion.

(e) No student shall willfully interfere with the proper procedures of the Honor Council either by giving false testimony or otherwise obstructing the Council's function.

(f) A student's word of honor given to another member of the University community shall be presumed to be the truth unless proven otherwise. A student shall be in violation of the system if he/she deliberately makes a false or deceiving statement to another student or faculty member in regard to academic matters, to a member of the University administration acting in an official capacity, or to any University judicial body. The Council may dismiss any charges involving lying if by majority vote it rules the incident not worthy of an honor offense.

(3) The penalties for honor system violations.

(a.) The minimum penalty for lying, cheating, plagiarism, stealing, bad debts, or interference with Honor Council procedures shall be probation. The probation must include a period of time during which the guilty student shall be required to attend counseling sessions with a person of the Council's stipulation. In the case of cheating, a grade of F shall be recommended to the Committee on Academic Affairs for action. The Council's action shall be reported in writing to the Dean of the College.

(b.) The minimum penalty for cheating when it can be shown that the cheating was calculated and pre-meditated shall be automatic suspension or expulsion from the University.

(c.) The maximum penalty for lying, cheating, stealing, or interference in Honor Council procedures shall be expulsion. The maximum penalty for bad debts shall be suspension.

(d.) Expulsion shall be automatic for a second violation of the honor system. However, the Council may by a three-fourths vote lessen the penalty to suspension.

SECTION 3 — Rights of defendants in Honor Council hearings.

SUBSECTION a — The defendant has right to counsel. The person chosen to act as counsel must be a student in Wake Forest College. Upon request, the co-chairman of the Council will aid the defendant in securing counsel.

SUBSECTION b — The defendant does not have to testify, and failure to testify will not be used against him/her. The prosecution may not comment on the defendant's failure to testify.

SUBSECTION c — The defendant has the right to choose between an open and closed trial if the investigation committee decides a trial to be necessary. This choice must be made two days prior to the trial and no reversal shall be allowed except that the defendant has the right to proceed immediately to a closed trial.

SUBSECTION d — The defendant shall be informed immediately of the results of the investigation.

SUBSECTION e — No trial shall take place sooner than five days after the investigation unless the defendant requests an immediate closed trial.

SUBSECTION f — The accused has the right to be present at all times and at all phases of the trial except deliberation.

SUBSECTION g — Only the defendant has the right to present new testimony or evidence after the Honor Council has made a decision. If the judge accepts the new information, a complete new trial shall be held.

SUBSECTION h — The accused has the right to appeal any decision to the Judicial Council.

SECTION 4 — The Judicial Board's purpose, membership, and duties of members.

SUBSECTION a — The purpose of the Judicial Board shall be to investigate and try all charges of social misconduct and all violations of University rules and regulations not under the jurisdiction of the Honor Council, the director of housing, or the traffic appeals board. The director of housing shall have jurisdiction over property damage and possession of contraband items as enumerated in the housing contract. The Board shall decide the questions of verdict and penalty by a three-fourths majority vote of the jury members present. The minimum penalty of the Board shall be an oral reprimand. The maximum penalty shall be suspension on the first offense. Expulsion may occur only thereafter. However, in cases involving tampering with any fire equipment, the minimum mandatory penalty shall be the immediate cancellation of the housing contract. The actions of the Board shall be reported in writing to the Case Referral Panel, composed of the dean of men or women, one co-chairman, and one faculty adviser from the Student Judicial Board.

SUBSECTION b — The Judicial Board shall consist of ten regular members and two co-chairmen. The two co-chairmen shall be elected to that position by the previous board. The Board shall be composed of members elected for one-year terms. The Board, in conjunction with the dean, shall choose three faculty members to assist them. A resident adviser may not serve as one of the co-chairmen or one of the regular board members.

SUBSECTION c — The co-chairmen shall (1) organize the work of the Judicial Board, (2) alternate as convenient in serving as judge when the Board is in session, and (3) appoint the prosecutor/investigator. The co-chairman who is not the judge of the trial shall serve as one of the jurors. The regular members shall (1) work on prosecution and investigation and (2) vote on all decisions of the Board.

SECTION 5 — Rights of defendants in Judicial Board hearings.

SUBSECTION a — The defendant has the right to counsel. The person chosen to act as counsel must be a student in Wake Forest College. However, a member of the Judicial Board may not act as defense counsel. A student may always choose to defend himself/herself.

SUBSECTION b — The defendant does not have to testify and his/her failure to testify will not be used against him/her. The prosecution may not comment on the defendant's failure to testify.

SUBSECTION c — The defendant has the right to choose between an open and a closed trial.

SUBSECTION d — The defendant has the right to face his/her accuser.

SUBSECTION e — The defendant has the right to be present at all times and all phases of the trial except the deliberation.

SUBSECTION f — Only the defendant has the right to present new testimony or evidence after the jury has made a decision. If the judge accepts the new information, a complete new trial shall be held.

SUBSECTION g — The defendant has the right to appeal any decision to the Judicial Council.

SUBSECTION h — No trial shall take place sooner than five days after the case has been referred to the appropriate judicial body by the Case Referral Panel. In an emergency situation the defendant may waive the five-day limitation.

Article V — Students in University Government

The Faculty Committee on Nominations shall request from the members of the Faculty a list of nominees from the student body of the College for positions on the appropriate committees of the College. This list shall be submitted to the Student Government, which shall consider it in preparing a list of two nominees for each position to be filled. This list shall be presented for appointment by the President no later than May 1. The President shall reserve the right to reject the nominees submitted to him and to request other names from the Student Government.

Article VI — Statutes

The statutes which follow this Constitution shall be established to regulate and order the specific functions of student government bodies. In order that the changing needs of the student government may be met, these statutes shall be subject to addition, amendment or abolition by a two-thirds majority of the legislature provided the legislature has published the proposed change one week before the vote.

Article VII — Amendment

The Constitution of the Student Government shall be amended or revised only with the consent of two-thirds of those undergraduate students voting on the amendment(s) as expressed by secret ballot.

Article VIII — Ratification

The articles and statutes of this Constitution shall become immediately effective upon the simple majority approval of the undergraduate student body as expressed by secret ballot. Any specific sections of the Constitution in conflict with Faculty bylaws will not be in force unless the Faculty bylaws are changed to accommodate the student provisions.

Statutes

Statute I — Judicial Branch Procedures

SECTION 1 — Procedures for Judicial Board functions.

SUBSECTION a — Pressing charges.

(1) Violations shall be reported to the Case Referral Panel in writing within ten school days of the date on which the violation comes to the attention of the student, faculty, or staff member reporting the incident, or no charges can be brought by the Case Referral Panel.

(2) The defendant shall be immediately informed in writing of the charges against him/her and of his rights by the Dean of Women or Men so that he may prepare his case.

(3) The Case Referral Panel shall conduct a preliminary investigation of the charges and decide on further action. The Case Referral Panel, after discussion with the defendant and review of the evidence, may drop the case and remove the case from the records. If in the view of the Case Referral Panel further action is required, the defendant will be requested to enter a plea. If a defendant pleads guilty, the Case Referral Panel will assign a penalty for the charges. If the defendant does not enter a plea or pleads innocent, the Case Referral Panel will forward the case either to the director of housing or the Student Judicial Board. The director of housing shall have jurisdiction over

property damage and possession of contraband items as enumerated in the housing contract; the Student Judicial Board shall have jurisdiction over social misconduct violations. All charges forwarded by the Case Referral Panel to the Judicial Board shall be investigated and brought to trial. The Case Referral Panel shall state in writing the charges against the defendant.

(4) Students charged by the Case Referral Panel with a violation of University rules while under the influence of alcohol may choose to have the judicial process dispose of the case or be referred to the Alcohol Review Committee. The accused will be liable for any personal injury or property damage resulting from his/her actions regardless of the choice. If the student chooses the Alcohol Review Committee and does not follow its recommendations, or if the Committee decides treatment is not warranted, the case will be returned to the Panel for disposition. If the student satisfactorily complies with the recommendation of the Alcohol Review Committee, the charges will be dropped.

(5) In instances where violations occur within ten school days from the close of the school year and the Judicial Board cannot be called into session, the Case Referral Panel shall conduct the trial.

SUBSECTION b — Investigation.

(1) The chairman of the Student Judicial Board shall appoint a member to conduct the investigation and to act as prosecutor.

(2) The prosecution and the defense shall conduct independent investigations.

SUBSECTION c — The Jury.

(1) The jury shall be constituted from the regular members of the Board with the exception of the judge and the prosecutor.

(2) A minimum of four jurors and one faculty adviser must be present at a trial.

(3) A three-fourths majority vote of the jury members present shall be required for a decision. The judge and prosecution shall not serve on the jury and shall not be counted in calculating the three-fourths majority required for a decision.

SUBSECTION d — The trial.

(1) The trial shall be held within a reasonable period of time. If a trial is designated closed, only the jury, judge, defense counsel, prosecution, witnesses, faculty advisers, and the defendant may be present. Discussion of any matters concerning closed trials is prohibited during the time of the trial and thereafter.

(2) A Judicial Board co-chairman has the right and duty to grant the request of the prosecutor or the defense counsel to summon a witness to appear at a hearing. If the witness does not appear, the matter shall be referred to the Case Referral Panel for possible charges of contempt.

(3) The trial procedure shall be as follows:

(a) The judge shall read the charges against the defendant, ask him/her how he/she pleads, and state the rights of the defendant during the trial.

(b) The prosecutor shall present his/her evidence to the jury.

(c) The defendant and witnesses shall be duly sworn in by an affirmative response to the following: "Do you solemnly swear by the College Honor Code that, to the best of your knowledge, the information you are about to give is the whole truth?"

(d) During the prosecutor's presentation the defense counsel may cross-examine all witnesses. The prosecutor shall have the right of redirection and recross-examination.

(e) After the prosecutor has presented his/her case the defendant or his/her counsel shall present his/her evidence.

(f) The prosecutor may cross-examine all witnesses introduced by the defense. Defense will have the right of redirection.

(g) The judge shall keep order during the trial, rule on the relevancy of all the evidence, ask questions of any witness, and be guided by principles of reasonableness and fairness (but not by the technical rules of the common law courts).

(h) At the conclusion of the evidence the prosecutor may make a closing argument to the jury. The prosecutor's closing argument shall be followed by the closing argument of the defense.

(i) The judge shall then instruct the jury as to the charges and that the burden of proof is on the prosecutor. The prosecutor must establish guilt beyond a reasonable doubt in order to obtain a conviction. The judge shall not comment on any of the evidence. Only jurors and faculty advisers may be present during the deliberation, and discussion of any matters concerning closed trials is prohibited both during and after the trial. The jury shall retire to rule, and its vote shall be by secret ballot. Upon reaching a decision, the jury shall return and a spokesman shall report the decision to the defendant and the judge.

(j) If the defendant has been found guilty or has made a guilty plea, the prosecutor and defense will argue to the jury as to the punishments appropriate to the offense.

(k) The jury shall retire and decide the penalty.

(l) The judge shall review the penalty, and if it is within the bounds of the Constitution it shall be declared final unless the defense appeals to the Judicial Council.

SUBSECTION e — Mistrials.

(1) Any violation of the rights of defendants as enumerated in Section 5, Article IV, shall result in an automatic mistrial, and a new trial shall be scheduled.

(2) Mistrial shall be determined by a majority vote of the faculty advisers. If a faculty adviser is absent, he/she must send a faculty representative in his/her place.

(3) Two mistrials shall result in the charges being dropped.

SUBSECTION f — Appeals.

(1) All appeals of either verdict or penalty shall be made to the Judicial Council by the defendant.

(2) The defendant must report his/her decision to appeal to the chairman of the Judicial Council no later than ten school days following the decision of the Board.

(3) Grounds for appeal shall be failure of the judicial body to adhere to procedures established by this statute as well as substantive matters of the trial.

SUBSECTION g — Records and reporting.

(1) Taped and written outline records of all trials shall be made and kept in the office of the Dean of the College. Records of closed trials shall only be available to members of the respective judicial body, defense, Case Referral Panel, and Judicial Council. Taped records must be kept at least until the possibility of appeal has passed. Written records shall be kept permanently.

(2) After every trial the acting judge shall report the following to the student newspaper: the nature of the offense, the decision, and the penalty imposed. No names shall be divulged. No other judicial body member shall make any statements, public or private. The newspaper shall be allowed to report fully on any open trial.

SECTION 2 — Procedures for Honor Council functions.

SUBSECTION a — Pressing charges.

(1) Any student or faculty member believing a breach of honor has occurred shall with the assistance of any student(s) or faculty member(s) he/she may call upon, inquire into the matter as confidentially and as speedily as possible. If the inquiry results in belief that a probable violation of the Honor Code has taken place, the matter shall be turned over to the Honor Council.

(2) Violations of honor shall be reported to any member of the Honor Council or the Dean of the College in writing within ten school days of the date on which the violation comes to the attention of the student, faculty, or staff member reporting the incident. All reports must be signed by the students or faculty members involved and must answer three basic questions: a) When and where did the act occur? b) Was the intent of the act to benefit one or more students at the expense of another student? and c) Was the act serious enough to warrant an honor violation?

(3) The defendant shall be informed in writing of the charges against him/her at least twenty-four hours before the investigation commences.

SUBSECTION b — Investigation.

(1) The co-chairmen of the Honor Council shall appoint one member of the Council to conduct the investigation who with the co-chairmen will prefer charges if warranted. If a trial is held, the investigator shall serve as prosecutor and not sit in judgment.

(2) The defendant shall make his/her plea within twenty-four hours of the investigation committee's decision.

SUBSECTION c — The trial.

(1) The trial shall be held within a reasonable period of time. If a closed

trial is held, only members of the Honor Council and the defendant, defense counsel, and witnesses may be present. If an open trial is held, public notice shall be given at least two days prior to the trial.

(2) The trial procedure shall be as follows:

(a) The Council shall have the power to summon the accused persons and witnesses and to obtain articles and documents of material evidence. If a witness does not appear, he/she shall be referred to the Case Referral Panel for possible contempt charges.

(b) In the interest of brevity and convenience, signed statements may be introduced as evidence.

(c) The judge shall read the charges against the defendant, ask him/her how he/she has pled, and state the defendant's rights during the trial.

(d) The defendant and witnesses shall be duly sworn in by an affirmative response to the following: "Do you solemnly swear (affirm) by the College Honor Code that, to the best of your knowledge, the information you are about to give is the whole truth?"

(e) The prosecutor will present his/her evidence to the Council.

(f) During the prosecutor's presentation the defendant's counsel may cross-examine all witnesses. The prosecutor will have the right of redirection and recross-examination.

(g) After the prosecution has presented his/her case the defendant will present his/her evidence.

(h) The prosecution may cross-examine all witnesses introduced by the defense. Defense will have the right of redirection.

(i) The judge shall keep order during the trial, rule on the relevancy of all the evidence, ask questions of any witnesses, and be guided by the principles of reasonableness and fairness (but not by the technical rules of the common law courts).

(j) At the conclusion of the evidence the prosecution may make a closing argument to the Council. The prosecution's closing argument shall be followed by the closing argument of the defense.

(k) The judge will instruct the Council as to the charges and the fact that the burden of proof is on the prosecution. The prosecution must establish guilt beyond a reasonable doubt in order to obtain a conviction. The judge shall not comment on any of the evidence. Only Council members may be present during deliberation, and discussion of any matters concerning closed trials is prohibited both during the time of the trial and thereafter. Council shall retire to rule and its vote shall be by secret ballot. Upon reaching a decision the Council shall return and a spokesman shall report the decision to the defendant and the judge.

(l) If the defendant has been found guilty or has made a guilty plea, the prosecution and defense will argue to the Council as to the punishment appropriate to the offense.

(m) The Council will retire and decide punishment.

(n) The judge shall review the penalty, and if it is within the bounds of the Constitution, it shall be declared final unless the defense appeals to the

Judicial Council.

SUBSECTION d — The jury.

(1) The jury shall be constituted from members of the Honor Council with the exception of the prosecutor and the co-chairman serving as judge.

(2) A minimum of seven members and two faculty advisers must be present at a trial. The Council shall determine its own policy concerning attendance at the beginning of each year and shall be responsible for seating its own members.

(3) A three-fourths majority vote of the Council acting as jury shall be required for a decision regarding both verdict and penalty.

SUBSECTION e — Mistrials.

(1) Any violation of the rights of defendants as enumerated in SECTION 3, Article IV, shall result in an automatic mistrial, and a new trial shall be scheduled.

(2) Mistrial shall be determined by a majority vote of the faculty advisers. If a faculty adviser is absent, he must send a faculty representative in his place.

(3) Two mistrials shall result in the charges being dropped.

SUBSECTION f — Appeals.

(1) All appeals of either verdict or penalty shall be made to the Judicial Council.

(2) The defendant must report his/her decision to appeal to the chairman of the Judicial Council no later than ten school days following the judicial body decision.

(3) Grounds for appeal shall be failure of the judicial body to adhere to procedures established by this statute as well as the substantive matters of the trials.

SUBSECTION g — Records and reporting.

(1) Taped and written outline records of all investigations and trials shall be made and kept in that body's office. Records of closed trials shall be available only to members of the judicial body, defense, and Judicial Council members. Taped records must be kept at least until the possibility of an appeal has passed, and written records shall be kept permanently.

(2) After every trial, the acting judge shall report the following to the student newspaper: the nature of the offense, the decision, and any penalty imposed. No names shall be divulged. No other judicial body member shall make any statements, public or private. The newspaper shall be allowed to report fully on any open trial.

(3) If the defendant is found not guilty, all evidence and records mentioning the defendant's name will be destroyed.

Statute II — Removal from Office

SECTION 1 — Officers. The president, speaker of the house, secretary, treasurer, members of the Honor Council and Judicial Board, and the four elected members of the Student Budget Advisory Committee shall be subject

to impeachment for failure to perform duties or for violations of the provisions of this Constitution. Any student may bring charges against an officer, and a two-thirds majority vote of the legislature is required for conviction and removal from office.

SECTION 2 — Legislators. Any member of the legislature shall be removed from office for more than two unexcused absences from the legislature per semester. Excuses for legislature absences must be submitted to the secretary within two weeks of the absences, and he/she shall rule on the validity of the excuse. The removal can be appealed, and the legislator reinstated with a two-thirds majority vote of the legislature. Penalties for committee absences shall be determined as stated in the bylaws.

Statute III — Replacement

SECTION 1 — Permanent.

SUBSECTION a — In the case of a permanent vacancy in the office of president, speaker of the house, secretary, or treasurer, an election shall be held to fill the position.

SUBSECTION b — In the case of a permanent vacancy in the Honor Council, Judicial Board, Student Budget Advisory Committee, or legislature, the president shall appoint a new member with the two-thirds majority approval of the legislature. The Committee on Committees shall interview prospective legislators, brief them on the business of the legislature, and submit its suggested replacements to the president, who shall submit one to the legislature for approval.

SECTION 2 — Temporary. In the case of a temporary vacancy in the office of president, speaker of the house, secretary, or treasurer during the winter term, or in some emergency situation, that officer shall appoint someone to take his/her place with the simple majority approval of the legislature.

Statute IV — Elections

SECTION 1 — Qualifications. In order to qualify to run for office, a candidate must submit a petition to the Elections Committee one week before the election. The petition shall contain only names which belong to the constituency of that office. The number required shall be as follows: president, speaker of the house, secretary and treasurer, 100 signatures; members of the Honor Council, Judicial Board, and Student Budget Advisory Committee, 50 signatures; legislators, 30 signatures. The Elections Committee shall check the validity of the petition and post a list of the candidates no later than three days prior to the election. Any full-time undergraduate student who is not on social or academic probation shall qualify to run, but no student shall run for or hold two offices concurrently. In the case of president and speaker of the house, one academic year of legislative experience shall be required. Any student may ask that these requirements be waived by a majority vote of the Election Committee; and if that student is denied, he/she may appeal to the

legislature, which may overturn the Committee's decision by a two-thirds majority vote.

SECTION 2 — Campaigning. Campaigns shall be conducted in a competitive but fair and honest spirit. Candidates shall abide by the regulations of the physical plant to avoid littering, or risk being struck from the ballot. The Elections Committee shall give each candidate a set of these regulations upon receiving his/her petition. No candidate shall spend more than the following on his/her campaign: president, speaker of the house, secretary, and treasurer, $75 each; members of the Honor Council, Judicial Board, and Student Budget Advisory Committee, $40 each; legislators, $25 each. Itemized lists of expenditures shall be approved by the Elections Committee before any officer is installed.

SECTION 3 — Election dates and hours.

SUBSECTION a — Spring elections shall be held no earlier than the third week in March and no later than the second week in April, and polls shall be open from 9:00 a.m. until 6:00 p.m. The offices of president, speaker of the house, secretary, treasurer, members of the Honor Council, Judicial Board, and Student Budget Advisory Committee shall be elected during the spring.

SUBSECTION b — Fall elections shall be held no earlier than the second week in September and no later than the second week in October, and the polls shall be open from 9:00 a.m. until 6:00 p.m. Legislators, freshman Honor Council members, and the freshman member of the Student Budget Advisory Committee shall be elected in the fall.

SECTION 4 — Balloting and results. All voting shall be by secret ballot at a polling place supervised by at least two poll workers assigned by the Elections Committee. Polling places shall be announced one week before the election. Names shall be announced one week before the election. Names shall appear in alphabetical order for each office and ballot boxes provided at each polling place. No proxy voting shall be permitted, and poll workers shall take measures necessary to insure fair voting. Write-in balloting is acceptable provided the student fulfills all qualifications other than presenting a petition. Run-off elections shall be promptly held for those offices with only one seat in contention if a majority has not voted for one candidate. In elections where more than one position is chosen, a plurality of votes cast shall be sufficient to determine the winners. If two or more persons in contention for the final seat(s) receive an identical number of votes, the number of candidates to be placed on the runoff ballot shall not exceed one more than the number of seats remaining to be decided, unless the number of candidates receiving equal vote totals exceeds this allocation. In no case shall any candidate receiving fewer total votes than those candidates tying for the final position(s) in the election be allowed a position on the runoff ballot. Results shall be tabulated by the Elections Committee and posted in Reynolda Hall immediately. Ballots shall be kept locked in the student government office for ten days during which any candidate may demand a recount. After this, the ballots will be destroyed.

SECTION 5 — The Elections Committee. The president shall chair the Elections Committee, consisting of the speaker of the house, secretary, treasurer, Honor Council co-chairmen, Judicial Board co-chairmen, and two legislators selected by the speaker of the house. If any of these members are candidates, the president shall appoint a replacement.

SECTION 6 — Assuming Office. All officers-elect shall take office no later than two weeks after the election. Before assuming office, the president of the student body shall take the oath of office as administered by the president of the University. The president shall then administer the oath of office to his fellow officers and to those elected in the fall. The oath of office shall read as follows:

I, (name), promise to execute the duties and responsibilities of the office of (title of office), to pledge myself to the goals of furthering student welfare, the well-being of the College community, and the traditional spirit of the University. I will uphold the Constitution of the student government and diligently perform my responsibilities to fellow students.

Statute V — Committee Composition and Procedures

SECTION 1 — Executive advisory committees shall consist of volunteer members, either from student government or outside who are interested in helping with athletics, food services, health services, or psychological services. The president shall appoint these chairmen with the simple majority consent of the legislature.

SECTION 2 — Standing legislative committee composition and procedures.

SUBSECTION a — Selection of the Student Trustee nominee. The Committee on Committees shall consist of six legislators elected to that position by the legislature and shall be chaired by the president. The Committee on Committees of the Student Government Association shall select from all interested North Carolina Baptist rising sophomore students a slate of six qualified students to run in a general campus election. The present student trustee shall sit in on the Committee interviews as an ex officio member (non-voting).

The Election Committee of the Student Government Association shall present the names of the six candidates to the student body for a general election. The names of the top three finishers, along with the number of votes each received, shall be presented to the Student Life Committee of the Faculty.

The Student Life Committee of the Faculty shall determine which of the three candidates shall be designated as student trustee nominee and which shall be designated as alternate student trustee nominee by a series of interviews. For the purpose of such nominating action the President of the University, the President of the Student Body, and the present student trustee shall serve on the Committee as ex officio members. The two names shall be passed on to the Committee for Nomination of Trustees of the Board of Trustees.

SUBSECTION b — The Charter Committee shall consist of six legislators

elected to that position by the legislature and chaired by a member of their choice. The Charter Committee shall receive all student organization requests for official University recognition. The Committee shall hold hearings during which the purposes and procedures of the applicant organization shall be explained and its constitution reviewed to see that it is in harmony with the rules and regulations of the University. The Charter Committee shall decide whether to recommend recognition by a simple majority vote, and its recommendation will be subject to a two-thirds vote of approval from the legislature. To recommend suspension of recognition, the Committee must have a two-thirds concurrence and their decision must be approved by a two-thirds vote of the legislature before the recommendation is made. This Committee may also censure any organization that violates its own constitution. In order to censure or recommend suspension of an organization, the Committee shall hold a hearing to investigate all sides of the case. The Committee shall decide the terms of the censure.

SUBSECTION c — The Student Budget Advisory Committee shall consist of four class elected representatives, the president, and three appointed members, and shall be chaired by the treasurer. This Committee shall hold hearings for every student organization seeking University funds. These hearings shall begin in the fall and shall be well publicized so that all students may express their opinions on the merits and needs of these organizations. The Student Budget Advisory Committee shall formulate an overall budget for all student requests, with a two-thirds vote of the Committee required for passage. This recommendation shall require the two-thirds approval of the legislature before it is submitted to the vice president and treasurer of the University.

SUBSECTION d — The Student Economic Board shall be chaired by a legislator appointed by the president with the two-thirds approval of the legislature. He shall be responsible for maintaining membership on his/her committee from each class and for reporting to the legislature. All major projects of this committee shall be subjected to the majority approval of the legislature.

SUBSECTION e — The Student Relations Committee shall consist of ten legislators, at least one from each residence hall, who shall be elected to that post by their fellow legislators, and the Committee shall be chaired by a member of their choice.

Constitution of the Judicial Council

I. Membership

The voting membership shall consist of nine (9) persons: five (5) faculty members, two (2) administrators, and two (2) students. In addition to these persons, four (4) alternate members shall be chosen: two (2) from the faculty, one (1) from the administration, and one (1) from the student body to serve as voting members, in the absence of regular members.

II. Powers

A. To establish and direct the undergraduate judicial system so as to insure justice and due process to all members of the undergraduate academic community.

B. To hear cases on appeal from the trial bodies. Any decisions made by the trial bodies resulting in a penalty of suspension or expulsion will be heard by the committee if appealed. Other appeals will be heard at the discretion of the committee.

C. To organize and present, at the beginning of each academic year, an orientation program for all persons serving in the undergraduate judicial system. This orientation shall be concerned with apprising all members of their full responsibilities and obligations as members of an undergraduate judicial body.

D. The Judicial Council shall have the power to adopt further procedures consistent with the provisions of this document.

III. Procedures

An appeal to the Judicial Council from a decision of the Student Honor Council or Student Judicial Board is based on the fairness of the trial, on the sufficiency of the evidence to support the verdict of the Honor Council or Student Judicial Board, and on the appropriateness of the sentence. It is not a new trial. Any decision of the Honor Council or the Student Judicial Board involving the penalties of suspension or expulsion shall automatically be heard, if appealed. Otherwise the decision to hear a case on appeal shall be decided by the simple majority of the Judicial Council, there being no fewer than seven members present. In the event that the appeal is declined, the appellant shall be notified in writing of the reasons for the council's decision.

The Judicial Council may affirm the decision both as to the verdict and as to the sentence, may affirm the verdict but modify (not increase) the penalty, may reverse the verdict, or may send the case back for retrial on the evidence or for reconsideration of the sentence. In any case in which the verdict is upheld, the sentence will automatically be considered.

Notice of Appeal

Within fourteen days after the defendant is notified of the decision of the

Student Honor Council or Student Judicial Board, he may file an appeal to the Judicial Council. The appellant in this request should set forth the reasons why he thinks the decision of the Honor Council or Student Judicial Board should be reversed or modified.

The request should be submitted to the Judicial Council at the Office of the Dean of the College and a copy should be sent by the appellant to the Chairman of the Student Honor Council or Student Judicial Board.

Hearing

The appellant, his undergraduate counsel, the Chairman of the Honor Council or Student Judicial Board, and/or his representative shall be present at the hearing.

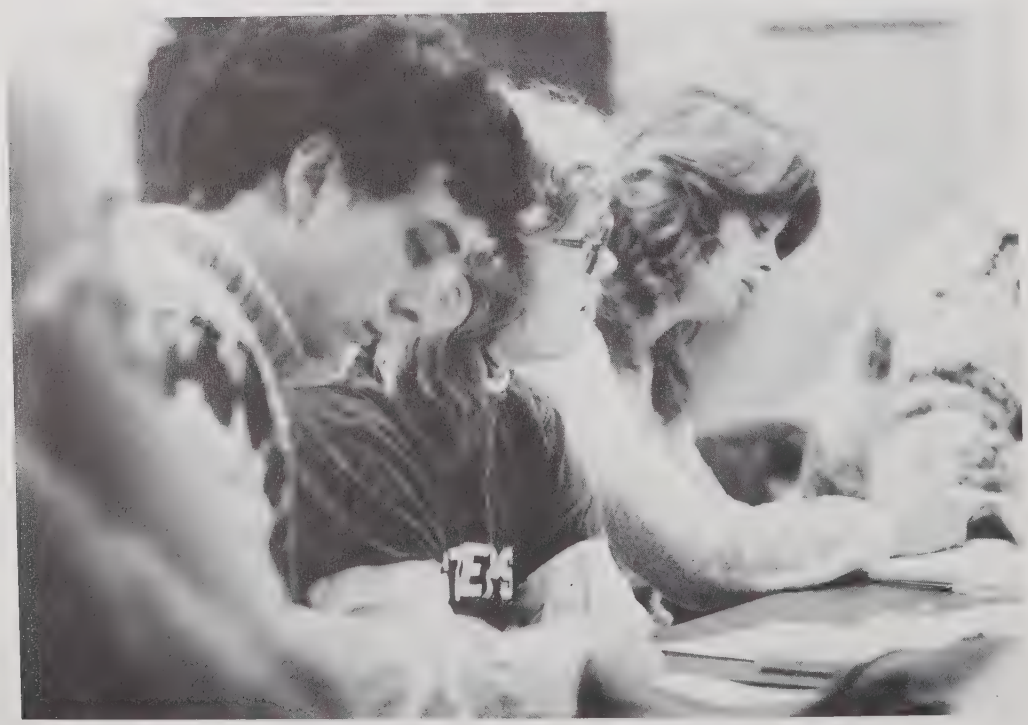
The defendant and his counsel shall have the opportunity to make statements about the procedures at the trial or about the evidence.

The representative(s) from the Honor Council or Student Judicial Board shall have an opportunity to make statements about the procedures at the trial and about the evidence.

Members of the Judicial Council may ask questions during the proceedings.

The hearing shall be recorded on tape.

At the conclusion of the hearing the Judicial Council shall deliberate in private and a decision shall be reached by a majority vote of the Committee. The student shall be notified in writing of the results of the hearing.



Social Rules and Regulations

Wake Forest University endorses as a basic principle of University life the concept of responsible student freedom, which carries with it the recognition by each student of the rights and obligations of other members of the University community.

The University encourages students to conduct themselves as mature men and women and invites them to participate in the formulation of rules and to assume major responsibility in student judicial decisions. At the same time, all participants in University life must remember that, by the charter of the University, the Board of Trustees is ultimately responsible for the University and for its operation.

Wake Forest also expects its students to abide by local, state, and federal laws, as well as by generally accepted moral standards. Although the University's role is not to duplicate civil law enforcement or judicial action, it may exercise authority for reasons appropriate to its function as an educational institution.

The University recognizes that students more readily achieve maturity when they are permitted to assume responsibility for their decisions. Within the academic community, certain regulations are necessary for the orderly operation of the University and for the well-being of its members. In keeping with its historic concern for students individually and corporately, Wake Forest has a legitimate interest in their welfare in and out of class, on campus and off. The University is concerned with student actions that are inconsistent with student obligations to the educational community. When in the opinion of the University the conduct of a student at any place is reprehensible or detrimental to the best interests of that student, his or her fellow student, or the University, appropriate disciplinary action may be taken.

Thus the University is concerned with the conduct of students beyond the campus. For many reasons, including the obvious impossibility of controlling off-campus behavior, it does not assume supervisory responsibility for off-campus activities. Nor does the University seek or support special treatment for those of its students who may be apprehended for violation of civil law. It does regulate off-campus events of University-approved student organizations and insists that, at these events and elsewhere, reason and responsibility characterize student conduct. More important, it encourages a sense of propriety and an ideal of personal dignity to guide students in their associations and in their behavior.

The philosophy of Wake Forest concerning student freedom is summarized in the following:

> *Wake Forest believes in individual freedom, not as a right but as a responsibility. . . freedom to be and, more important, to become. Attendance at Wake Forest is a privilege, not a right. The University's traditions and principles, accepted by each student in his or her voluntary registration, evolve from the core of this indivisible concept*

of freedom and responsibility. Therefore, it is assumed that the student who elects to come to Wake Forest does so with the intent of being in fact and spirit a cooperating member of this community.

Although great responsibility rests upon the student for his or her own conduct, the Board of Trustees has specifically charged the faculty and the administration with responsibility for prescribing requirements for the orderly behavior and government of all undergraduate students. The faculty and administration, acting alone or in consultation with the student government, establish specific conduct regulations and provide for their enforcement.

Personal Conduct

Each student should be aware of and responsible for the following rules and regulations:

(1) Cheating, stealing, and lying are serious violations in every instance. They will be referred to the Honor Council.

(2) Any activity which destroys or defaces property or grounds, at the University or elsewhere, is prohibited. *This includes walking on or engaging in sports on the grass of the Plaza.*

(3) Removal of books from the library without following proper checkout procedures or by misuse of identification is prohibited.

(4) Gambling is prohibited.

(5) Indecent exposure, illicit sexual activity, and public use of vulgar or abusive language are prohibited.

(6) Public intoxication, consumption, or display of alcoholic liquors, wines, or beer in residence halls or elsewhere on campus is prohibited. Students are subject to state and federal regulations concerning the use of alcohol.

(7) Use or possession of illegal drugs (LSD and marijuana, for example) and drug paraphernalia is prohibited. Students found to be involved in possession, use, distribution, or transportation, on or off campus, will be subject to disciplinary action which may include dismissal from the University. Parents will be notified. Disorderly conduct resulting from drug use will be grounds for such penalty as the University judicial bodies may determine. University physicians, counselors, and chaplains are available to students who wish to discuss in confidence matters concerning drug use, subject to legal limitations on confidential communications.

(8) Hazing, physical abuse, or threat of physical harm in any form is prohibited.

(9) Failure to comply with the directions of University officials acting in the performance of their duties, including failure to give identification, is an offense.

(10) The use or possession of pyrotechnics and other explosives is not permitted anywhere on campus.

(11) Deadly weapons of any type are prohibited everywhere on campus except for use in the Department of Military Science.

(12) Unauthorized entry or occupation of any University facility which is locked, closed to student use, or otherwise restricted as to use is prohibited.
(13) Intentional disruption or obstruction of teaching, study, research, administration, disciplinary procedures, or other University activity is prohibited.
(14) Any unauthorized activity on University property which affects the University's pursuit of its proper educational mission is prohibited.

Fire Alarm System

The campus fire alarm system is critical to the protection of the life and property of students. *General Statutes 14-286* of the North Carolina Criminal Law pertains to giving false fire alarms or tampering with fire alarm equipment as follows:

It shall be unlawful for any person or persons to wantonly and willfully give or cause to be given, or to advise, counsel, or aid and abet anyone in giving a false alarm of fire, or to break the glass key protector, or to pull the slide, arm, or lever of any system, except in case of fire, or willfully misuse or damage a portable fire extinguisher, or in any way to willfully interfere with, damage, deface, molest, or injure any part or portion of any fire alarm, fire detection, smoke detection, or fire extinguishing system.

Any person violating any of the provisions of this section shall be guilty of a misdemeanor punishable by a fine not to exceed five hundred dollars ($500), imprisonment for not more than six months, or both.

The minimum, mandatory penalty under the University judicial system is the immediate cancellation of the student's housing contract.

Identification Cards

Students are required to carry — and upon the request of authorized University personnel, including residence hall and library staff members, to exhibit — their University identification (ID) cards. These cards are used for admission to athletic events and to the Artists Series, as well as for other purposes of identification. ID cards are not to be used by anyone other than the persons to whom they are issued. During orientation all new students are photographed for identification cards. The ID card is permanent and is used throughout enrollment at Wake Forest. When students withdraw or graduate they must turn in their ID cards to the Treasurer. If a card is lost, a charge of $10 will be made for a replacement. Replacements are handled by the Office of the Dean of Men.

Organizational Conduct

Officers of organizations should insure that reason and responsibility char-

acterize functions of their groups. Organizations are subject to the same regulations as individuals, and judicial action may be taken against an organization which permits its members, guests, or others present to violate the University's code of conduct at any group-sponsored function. Such action does not preclude disciplinary action against the individuals involved.

Alcoholic Beverages

Students are subject to all state and local regulations concerning the use of alcoholic beverages. Public intoxication, consumption, or display of alcoholic liquors, wines, or beers in dormitories or elsewhere on campus is prohibited. Furthermore, unbecoming behavior or any conduct violation committed by a student under the influence of alcohol will be dealt with severely.

State regulations especially relevant to University policy specify that (1) it is unlawful for a person under eighteen to buy or possess wine or beer, or for others to sell or give any malt beverages or fortified wine to any person under eighteen years of age, and that (2) it is unlawful for a person under twenty-one years of age to buy or possess alcoholic beverages or for others to sell or give any alcoholic beverages to any person under twenty-one years of age.

Alcohol, liquors, wines, or beer may not be displayed in classroom buildings, Reynolda Hall, the library, the gymnasium, Wait Chapel, Wingate Hall, areas outside buildings—including lawns, courtyards, and balconies—grounds and buildings of Reynolda Gardens, all formal parlors and hall lounges, corridors in Bostwick, Babcock, Johnson, New Dorm, the Townhouse, Palmer, Piccolo, the French and Spanish Houses, sundecks, fraternity patios, and the central lounges of Davis and Taylor Houses. Kegs of beer are permitted only in leased lounges. Empty kegs must be stored on ground floors and out of public view.

Amplified Music

Amplified bands and juke boxes are restricted from performing or being played after midnight Sunday through Thursday, or after 1:00 a.m. on Friday and Saturday nights. Amplification systems, including stereos and radios, may not at any time be played loudly, be placed in residence hall windows, or be used with the intention of entertaining persons outside the resident's or organization's room.

Violators will be subject to a fine of $60 for each incident or a fine of $60 per hour or fraction thereof, whichever is greater.

Visitation

Visitation is approved for the following hours:
Friday – 5:00 p. m. to 1:00 a. m.

Saturday – 5:00 p. m. to 1:00 a. m.
Sunday –12:00 noon to 6:00 p. m.
For security reasons, these hours may be modified,
e.g., football games, major campus events.

Women are not permitted on balconies or in suite hallways, stairwells, or rooms in the men's residence halls except during the above hours.

Men are not permitted on balconies or in hallways or rooms in those areas of the women's residence halls assigned to women. Exceptions are permissible during the above hours and for passage through a hallway (but not stopping at rooms) on the way to a lounge during open lounge hours.

Responsibility is shared by men and women who are found to be party to a violation of this policy, regardless of where the violation occurs. Violations will be referred to the Case Referral Panel.

The minimum penalties described below for violations of the visitation policy shall be imposed by the Area or Residence Director, the Case Referral Panel, or the Judicial Board as appropriate.

I. First Offense
A. Minor violation (as determined by the Residence or Area Director): Written warning from Director.
B. Major violation (as determined by the Residence or Area Director, Case Referral Panel or Student Judicial Board):
Denial of participation in the initial phase of the room application process. Students participating in the second phase are assured of housing.

II. A. When a warning was given on the first offense: Penalty shall be denial of participation in the initial phase of the room application process. Students participating in the second phase are assured of housing.
B. When second phase housing application was penalty for first offense: Low housing priority for the following academic year; except that seniors will be assigned twenty hours work for the University to be completed before graduation.

III. Third Offense
A. When second phase housing application was issued for the second offense: Low housing priority for the following academic year; except that seniors will be assigned thirty hours work for the University to be completed before graduation.
B. When low housing priority was given on the second offense: Immediate loss of housing. Students must vacate residence hall within twenty-four hours of notification.

IV. Fourth Offense
A. When low housing priority was given on the third offense: Immediate loss of housing. Student(s) must vacate residence hall within twenty-four hours of notification.

V. Violations of other University rules and regulations committed during a violation of the visitation policy shall result in more severe penalties than those specified above.

Lounges

All lounges located in men's residence halls, including club, fraternity, RHC, and other leased lounge spaces, will be open to women and other authorized persons from 9:00 a.m. until 12:00 midnight Sundays through Thursdays and until 1:00 a.m. Fridays and Saturdays. Each organization is responsible for the actions of its guests.

All entry-level lounges and leased lounge spaces in women's residence halls will be open to men and other authorized persons from 9:00 a.m. until 12:00 midnight Sundays through Thursdays and until 1:00 a.m. Fridays and Saturdays. Each organization is responsible for the actions of its guests.

All outside doors to the women's residence halls, excluding the main entrance, will be locked when a staff member is on duty at the desk:

Monday–Friday—after 5:00 p.m.
Saturday & Sunday—after 12:00 noon

Open Lounge Policy

The purpose of the open lounge policy is to provide residence hall occupants with a framework for study, social events, and casual discussions with students, faculty, and administrators. Security and individual rights must be uppermost in any policy affecting the residents.

I. Guidelines
A. Areas which may be considered for open lounge policy are in those residence halls which include individual hall lounges, study rooms, kitchens, and laundry rooms. This stipulation excludes Palmer, Piccolo, Efird, Huffman, Davis, Kitchin, Poteat, and Taylor residence halls from participation. Hallways are not considered open lounge areas.
B. Hours of open lounges will be determined by individual halls, but they must be scheduled within the following hours:

Sunday — 12:00 noon to 12:00 midnight
Monday –Thursday — 5:00 p.m. to 12:00 midnight
Friday — 5:00 p.m. to 1:00 a.m.
Saturday — 12:00 noon to 1:00 a.m.

C. All male visitors to the women's residence halls wanting access to the lobby or living areas must present to the desk person a form of positive identification (i.e., WFU ID). The desk person will take the ID and file it. The visitor is then free to go to the hall or lobby. Upon leaving, the visitor will stop back by the main desk and his ID will be returned.

D. Visitors are encouraged to use house phones, but they may pass through hallways on those floors where the hallway leads directly to a lounge on the same floor in order to knock at a resident's door for the sole purpose of announcing arrival after leaving an ID at the entrance area desk. They must proceed immediately to the floor lounge. Upon leaving the building, visitors must pick up their ID's.

II. Establishing Policy for the Individual Hall
A. The WRC hall representative will present the plan, emphasizing security, visitation policy, and time limits, as well as reports and other information deemed necessary.
B. Each hall will vote whether (1) visitors are permitted in hall lounges, (2) visitors are permitted to knock to announce arrival, and (3) what days and hours are within allowed guidelines. A 75 percent majority of the residents of a hall is required before a policy is approved.
C. Schedules of hall policies will be posted (1) at reception desks, (2) at lobby phones, and (3) at doors on stair landings.

III. Implementation
A. WRC representatives will have residents sign statements setting forth days and hours. Final approval is by the deans.
B. The policies will be implemented as soon as possible.

IV. Enforcement
A. Violations of the WRC hall lounge policy are reported by the residence adviser, filing an incident report with the Director of Residence Life, who then directs the reports to the administration.
B. WRC house presidents, vice presidents, and hall representatives are responsible for stressing to residents the need to comply with the hall lounge policy and for calling meetings at the request of any resident or Director of Residence Life to deal with hall members' flagging consciousness of the open hall policy. House presidents are to provide the WRC coordinator with monthly summary statements of the effectiveness of the policy, evaluating attitudes, atmosphere, and compliance in their residence hall sections. The coordinator, in consultation with the Director of Residence Life, will evaluate the statements and determine if the attitude toward or compliance with the policy is within the intended boundaries. If necessary, action will be taken, from calling hall meetings to recommending to the administration that the privilege be revoked.

V. Standards of Conduct
Each hall is encouraged to work both as a community and individually to

insure that the hall lounge area is kept orderly and that mutual understanding and sensitivity to others exists.

VI. Revision
Each hall retains the right to revise its policy as the need arises within the specified guidelines, voting on the hours, days, and places of open lounge at the beginning of each fall semester.

Student Lease Regulatory Board

The Regulatory Board shall function under the auspices of the University Housing Office and shall be delegated all enabling authority to accomplish its purpose which shall be to investigate and regulate the use of facilities and to rule on violations of University lounge leases. The Regulatory Board shall confine its hearings to instances of lounge lease violations by organizations or subgroups thereof which can be shown to have acted with the parent organization's passive or active approval. The Regulatory Board shall make decisions regarding lease violations, penalities, and enforcement, by a three-fourths majority of the Board's members. The Regulatory Board shall consist of the presidents of the Interfraternity Council, Intersociety Council, Residence House Council, and Women's Residence Council. If any organization with which a Regulatory Board member is affiliated comes before the Board, that member will be asked to pass his/her position on the Board to whomever the Board designates for the duration of that hearing. Any party who makes a complaint of lease violation may appear before the Board as well as the party charged with violation or its representative and any witnesses for these parties.

Housing

Terms and Conditions of Occupancy

(1) Each student is responsible for knowing and observing the principles and policies governing conduct and procedures stated in this handbook. These statements are the terms and conditions of occupancy for living in Wake Forest residence halls. Students found to be in violation of these regulations may forfeit the privilege of living in University housing.

(2) The housing contract extends for one academic year. Only full-time undergraduates in the normal four-year cycle are eligible for housing.

(3) The University agrees to make rooms available from the day before registration or such time as the student is notified to report to campus, except during recesses of the University, until the designated closing times for the residence halls or until twenty-four hours after the student's final academic examination for the semester or twenty-four hours after termination of student status, whichever comes first.

(4) If a student fails to occupy the assigned room within forty-eight hours after the first day of registration without giving the Director of Housing proper written notice of late arrival, the student's room assignment will be cancelled.

(5) Each student must occupy his or her room in person and may not sublet it to another person. Students may not change rooms without advance approval from the Director of Housing. Any changes made without permission will result in a $25 fine per person involved. Students and guests must comply with the guest policy, and guests may not stay for extended periods of time.

(6) A key deposit ($5 each) is required at check-in. Students living in residence halls with the dead bolt locks (halls on the quadrangle and at Graylyn) will be required to pay a $25 replacement fee if their key is lost.

(7) The University assumes no responsibility for loss or damage to a resident's personal property. Students should consider purchase of insurance or the extension of parents' insurance to cover such losses.

(8) Students are responsible for completing all registration and checkout procedures relating to the use of residence hall space. A fine of $25 will be levied for failure to follow checkout procedures.

(9) The University reserves the right to make room assignments considered to be in the best interest of the institution and the student body. Students who are assigned for the fall semester and who are academically deficient at the end of the spring semester may forfeit their room assignments. Students in this category who attend the summer session and become eligible to continue in the fall will be placed on a waiting list for assignment. Students originally admitted with day-student status must place their name on a waiting list each year in order to be considered for room assignment.

(10) Currently enrolled students who decide not to live in a residence hall, after having been assigned space, will be liable for rent for the full academic year and lose their right to the space. Prorated refunds are made to students withdrawing from the residence hall only if the student is graduating or does not enroll for the spring semester. Students who are suspended, lose housing privileges, or withdraw from the University will not receive a refund.

(11) The University reserves the right to assess and collect for damages to individual rooms or to common areas within the residence halls. Whenever possible the individuals responsible for such damage will be charged, but when this cannot be determined the students living in that area may be asked to share the expense. All damages should be reported immediately to the residence life staff.

(12) The University does not assume responsibility for any suit, action at law, or other claim arising out of injury to the student's person or property while an occupant of a residence hall.

University Rights

(1) Residence hall staff and custodial and maintenance personnel may enter assigned rooms at reasonable hours for purposes of inspection, maintenance, or repair to rooms and furnishings, or for reasons of health and safety.

(2) Search of residence hall rooms may be made by authorized University officials, including residence hall staff, in emergencies when life or property appear to be in danger or to investigate suspected violations of state or federal law or University policy where reasonable cause has been established.

(3) The Housing office has the right to levy and collect fines for unauthorized use or alterations of rooms, equipment, or buildings, for special cleaning necessitated by improper care of rooms and equipment, and for noncompliance with registration or checkout procedures.

(4) The Director of Housing reserves the right to require single occupants living in double rooms to move together in order to open double rooms for others.

(5) The University furnishes each student living in University housing with a twin size bed, a chest of drawers, a closet, a desk, and a chair. Students may provide draperies or other decorations. The University does not provide linen or pillows. Custodial service is provided for residence hall areas other than students' rooms. Students are responsible for maintaining orderly and sanitary conditions within their rooms and for cooperating in the upkeep of common areas.

(6) The University reserves the right to disallow furniture and fixtures which students add to the rooms if it is determined that those items present a health or safety hazard.

Residence Halls

(1) Students must not interfere with the comfort, study, or rights of others. Occupants of residence halls are expected to refrain at all times from making excessive noise. Stereo speakers are not to be placed in residence hall windows and must not be played with the intention of entertainment outside the resident's room.

(2) The use of a residence hall room as a sales or service office or store room or the solicitation of sales, services, or gifts on campus without permission in writing from the Dean of Men is prohibited.

(3) Animals are not permitted in the residence halls.

(4) Refrigerators which meet University standards (maximum 1.5 amps/5 cubic feet) are permitted. Musical appliances, hair dryers, and small coffee pots with thermostatic controls are also allowed.

(5) Electrical appliances, including but not limited to non-automatic coffee pots, toasters, ovens, hot plates, and skillets, are not permitted in student rooms because of fire, safety, and sanitation regulations. Cooking is restricted to those areas designated by the University as kitchens, and ironing is restricted to laundry and ironing rooms. A $25 fine will be assessed when unauthorized appliances are found in the residence halls. Students with these appliances may also forfeit their priority for future housing and/or lose housing privileges for the current year.

(6) Air conditioners are permitted only with a certified medical statement. Permission from the Director of Housing must be obtained. Permission will be granted for medical reasons that are documented prior to the registration of the air conditioner, at which time a $25 electrical surcharge will be collected.

(7) Water beds are not allowed in residence halls because of potential leakage and damage to property.

(8) Furnishings are not to be used for any other than their intended purpose. University equipment, furniture, or furnishings may not be removed or disassembled.

(9) The installation of furnishings or alterations such as loft systems and partitions are prohibited except as authorized by the Director of Housing. A deposit may be required.

(10) With the exception of the sun decks on the south side of the campus, students are not permitted on the roofs of any University building. The graveled roofs of the men's residence halls cannot be used because of the possibility of personal injury as well as damage to the structure. Students seen on a gravel roof will be fined $50 for the first offense, $100 for the second offense, and $200 for the third offense. The fraternity or house organization will be billed automatically when students are seen on roofs adjacent to their suites.

(11) Students are not allowed to entertain members of the opposite sex in residence hall rooms except during approved open houses.

(12) Tampering with fire alarms or fire equipment is prohibited. The minimum mandatory penalty is the immediate cancellation of the student's housing contract.

(13) Contraband items not permitted in the residence halls include illegal drugs (LSD and marijuana, for example), drug paraphernalia, deadly weapons, alcoholic beverages other than wine and beer for those under twenty-one years of age, and electrical appliances listed in (5) above.

Housing Contract

I. The Student agrees
   A. That this contract shall extend for one academic year.
   B. To exercise reasonable care in the use of the facilities of the residence halls; to know and abide by all regulations pertaining to the residence halls of the University, whether such regulations be now in effect or be later enacted.
   C. To hold harmless the University from any suit, action at law, or other claim whatsoever resulting from or arising out of any injury to the student's person or property while an occupant of a residence hall under this contract.
   D. That he or she will pay to the University the cost of replacement or repair for any breakage or damage to his or her room, its fixtures or appurtenances and a pro rata share of cost for any damages to communal property when the identity of persons responsible cannot be determined.
   E. To pay the amounts prescribed by the schedule of payments as approved by the University for the type of room assigned.
   F. To pay a prorated room fee, plus a $50 processing fee, and forfeit future housing priority if occupancy is terminated without prior approval during the academic year. (See III.D. below.)

II. The University agrees
   A. To grant the use of the facilities of the residence from the day before registration or when the student is notified to report, except during stated recesses of the University, until twenty-four hours after the student's final academic examination for the semester or after termination of student status.
   B. In the event of mechanical difficulty (air conditioning, heat, hot water, or other equipment) or interruptions of electrical power or water service, the University will make reasonable efforts to restore service. However, in no event shall there be any abatement in residence hall rates because of the University's inability to restore service after making a reasonable effort, nor shall the University be liable for such failure.
   C. To refund a portion of the student's payments upon withdrawal from residence halls for the following reasons:
      1. The student graduates.
      2. The student does not enroll for the spring semester.

III. The University and the student mutually agree
   A. That the University reserves all rights in connection with assignment or reassignment of rooms. Any student whose actions are found by the University to be detrimental to the welfare of the student living group may be required to withdraw from the housing covered by this contract and may be refused reassignment.

B. *That if the student's physical examination should reveal a health condition which renders group living unwise, this contract shall terminate.*

C. *That currently enrolled students who decide not to reside in a residence hall after having reserved a space will be liable for rent for the full academic year. After occupying a room, the student is not entitled to refunds if he or she is suspended from the University or removed from University housing for violation of principles and policies on conduct and procedure.*

D. *That the full year's room rent will be paid if the student moves out and additional unoccupied space results.*

E. *That if the student is assigned space for the fall 1983 semester and/or spring 1984 semester and is academically deficient at the end of the spring 1983 semester, the fall 1983 room assignment may be cancelled. If the student attends summer school and becomes eligible to continue in the fall of 1983, the student may request that his/her name be placed on a waiting list for space.*

Overnight Guests

All overnight guests must be registered by their host with the head resident. Registration must include names of host and guest, length of stay, home address, name and address of nearest relative, and auto license number. A temporary ID card will be issued by the head resident or Director of Residence Life. The University will not be responsible for articles missing from rooms or damage to guest's personal effects during visits. Should a guest violate a regulation, the host will be subject to such penalty as determined by the appropriate authority. A guest must present the temporary ID card and additional identification (such as college ID or driver's license) to enter a building which has been secured for the night. A stay of seventy-two hours should be considered a maximum. Overnight guests during the week are discouraged.

The Freshman Focus

The Freshman Focus is designed to help make your adjustment to college a pleasant experience. I am sure that you will refer to this section of the Handbook often throughout the year. I urge you to use the entire handbook because it has invaluable information.

Welcome to Wake Forest. Enjoy your first year.

Amelia Little

Your first day at Wake Forest is the beginning of four exciting years. Orientation is your formal introduction to the life you will have at Wake Forest, and it is important that you attend all meetings. Before you know it, registration is over and classes have begun.

Among the first weekend activities are mixers sponsored by the Residence House Council and the Women's Residence Council. These mixers offer opportunities to meet other freshmen and many upperclassmen. A typical weekend gives you many different entertainment outlets. There are College Union films, concerts and lectures — especially the superb Artists Series — open houses, fraternity parties, and parties given by organized independents. Perhaps the most exciting weekend activity is ACC football, Deacon-style. Homecoming and Parents' Weekend are two special weekends, but a Deacon victory any time is exciting.

Among the special events which occur during the week and on the weekend are the candlelight serenading by men of women on the balconies of the womens' residence halls. The women return the songs with some they have prepared. The Residence House Council sponsors its first raft race on the Yadkin River; the University Theatre presents a major production early in October. But most important is maintaining good grades to continue enjoying all the fun you've had so far.

October brings Halloween and masquerade parties at the fraternity houses, Residence House Council Red Garter Weekend, and mid-term grades. After Thanksgiving vacation, the Deacon basketball season opens, and that means excitement with a Capital E! Christmas isn't far off, and the Women's Residence Council sponsors a formal Christmas dance to which the women invite the men. Student groups get together and go caroling, the choir presents a concert, and there are parties, parties, parties! A highlight of the Christmas season is the annual Moravian Lovefeast. This beautiful candlelight worship service in Wait Chapel includes traditional Moravian coffee and buns and the singing of "Silent Night." Perhaps there will be a light snow, when the Plaza is at its prettiest — not to mention all the fun of snowball fights and making snow cream. But final exams are around the corner, and everyone settles down for two weeks of intensive studying. Before you know it, exams are over; you've completed your first semester and you're on your way home for the Christmas holidays.

The second semester brings lots of new activities. Societies and fraternities

begin rush for new members. The Baptist Student Union, the Intervarsity Fellowship, the Afro-American Society, Maritimers, and Circle K attract many students; Black Awareness Week is in February. College Bowl provides intellectual competition to interested teams and supporters. The Dinner Theatre is in the Magnolia Room, and Reynolda Gardens bloom again.

Spring break comes just after mid-term grades are received and is a welcome relief from classes. Florida is a favorite retreat for many, and Wake Forest students meet there quite by accident. Also during spring break sophomores and juniors can explore career goals in the Extern program for on-the-job experience.

The second half of spring semester is extremely busy. Sigma Chi Derby Day and Greek Week, with a Greek Week sing, are times for fraternities and societies. Spring sports are exciting, and watching the Deacons play tennis and baseball and run track are excellent ways to spend lazy Friday afternoons. Easter may be observed by attending the beautiful Moravian sunrise service in Old Salem.

The Women's Residence Council sponsors another formal dance, the Residence House Council launches another raft race, student government elections are held, and intramural sports programs are in full swing. The spring weather is gorgeous, and Springfest, Steeplechase, and beach weekends are the last big activities. The *Howler* is distributed and final exams loom once again. Then, believe it or not, your first year at Wake Forest is over and you're on your way home for summer vacation.

Pre-School Conference

Described by some students as Wake Forest at its best, the pre-school conference at nearby Camp Hanes is sponsored by the campus ministry. It offers small group discussions, worship services, mini-courses, skits, recreation, and informal opportunities to meet professors and other students. Friends you make on retreat will give you a foothold in campus life and strong friendships at the beginning of the year. You'll get a brochure about the retreat — give it special consideration. Arrangements are made to deposit your belongings in your residence hall room immediately beforehand. Dates for the retreat are August 24–27.

Orientation

The five busy days immediately before classes begin are your introduction to many of the details of campus life. You are on a regimented schedule of meetings and receptions, with enough mixers and parties thrown in to leave you able to remember either names or faces but not both. You and the other members of your small orientation group (your roommate will be one) will meet several times with your academic adviser. You'll be invited to a group dinner, perhaps at your adviser's home, to discuss the required summer reading. Scheduled at various times will be several tests given by the Center for

Psychological Services. The College Union, the ROTC, and the fine arts departments sponsor open houses, if you want to check out some early opportunities. Choir and band auditions are also held. There will be picnics for freshmen only, so take advantage of the chance to get to meet many of your new classmates. Orientation is fast-paced, and it sometimes seems that you have a million things to do at once. But once classes start and you begin to settle into a routine you'll get a better idea of what Wake Forest life will be like for you.

Registration

Registration can be a confusing experience, but the more relaxed you are about it the less frustrating it will be. Your adviser will help you select your courses. On registration day you'll register alphabetically in Reynolda Hall with all the other freshmen. Registering for classes means getting signatures, climbing steps, waiting in line, and shuffling computer cards. But after an hour or so of hard work you'll have your schedule for the semester. After you have registered you'll fill out some forms and pick up your important athletic pass on the main floor. Take it in stride, be flexible, and you can complain about it until next semester!

The Plaza

The quadrangle area on the north end of campus is surrounded by Wait Chapel, Reynolda Hall, residence halls Davis, Efird, Huffman, Kitchin, Poteat, and Taylor. It is one of the most beautiful parts of the campus, a frequent meeting place, and an important element of Wake Forest life. Each season offers different attractions: fall's turning leaves strung with toilet paper after a victorious football game; winter's stark bareness, accented by an occasional snowfall; the beauty of the budding elms and flowering dogwood in the spring. It's called the Plaza or the Quad. *The grass cries if you walk on it, so please don't!*

You'll also be making frequent "business trips" to the Quad. On the ground level of Kitchin House you'll find the Deacon Shop, with its Wake Forest memorabilia, and a barber and beauty shop; in Poteat, the popular post office; in Taylor House, the book store, which has stationery, posters, and other incidentals along with textbooks (on the lower level) and school supplies; in Davis House, a Wachovia Bank and the Sundry Shop.

Roommates

You'll receive your roommate's name along with room information in midsummer. Write him or her immediately. Your roommate is just as curious as you are, so take the first step. Writing is also a good way to decide which of you will bring what—to avoid duplications or settle conflicts. It may be a good idea to warn him or her about any personality quirks or strange habits of yours so you can both be prepared!

After you both arrive and begin to get to know each other, what then? Some freshman roommates have formed friendships that last a lifetime. (Others never want to see each other again.) But most make the best of the situation and learn a lot in the process about compromise and mutual respect. However it turns out, if you enter into the relationship with a good attitude you can't go far wrong. Even the most incompatible roommates should know that they have a chance to learn about different lifestyles. Adapting to others is a part of growing up.

Your Room

Generally rooms are comfortable, if a bit less than spacious. You may be in for culture shock if you're accustomed to a large, air-conditioned single room, but there's a lot you can do to a basic room with a little imagination! Provided are beds (twins for women, bunks for men), desks, chests of drawers, and window shades. Women's rooms also have a large wall mirror over a built-in counter cabinet and a gold, green, or blue area rug, bookcases, bulletin boards, medicine cabinets, and curtain rods.

Bed linens and towels are offered by the linen service. The linen service is very convenient. If you choose not to take it, bring your own sheets, towels, washcloths. It's also nice to have a blanket for cold winter nights, warm spring picnics, and sunbaths.

Decorating should be discussed in summer letters. Because of potential damage to walls, you aren't allowed to tack or tape, or to use putty or other adhesives on the walls. But you are provided with wooden moldings where tacking and taping are open season, so bring all your posters and planters; plants are a homey addition to any room.

All rooms are painted antique white.

Windows in Johnson and Bostwick:

Except for the rooms listed below, single rooms have one window, 36"w by 56"l, and double rooms have one double window, 76"w by 56"l.

The following rooms have two single-sized windows, each 36"w by 56"l: 8, 9, 17, 101, 105, 106, 113, 114, 122, 203, 207, 208, 215, 216, 220, 226, 231, 303, 307, 308, 315, 316, 322, 324, 325.

Windows in Davis, Kitchin, Poteat, and Taylor:

Except for those listed below, freshmen rooms have one double window, 72.5"w by 56"l.

The following have one window, 45.5"w by 56"l: Kitchin 301C, 301D, 301E, 301G, 305A, 305B, 305C; Poteat 301A, 301C, 301D, 301E, 305C, 305D, 305E, 311C, 401B; Taylor 311B, 401B.

The following have two windows, each 45.5"w by 56"l: Kitchin 301A, 301B, 301F, 305D, 305E; Poteat 301B, 301F, 301G, 305A, 305B, 311B, 401C;Taylor 311A, 401A.

Checklist

(1) Window fan
(2) Laundry basket or bag
(3) Desk lamp
(4) Waste basket
(5) Extension cords and three-way plug
(6) Coat hangers
(7) Bike
(8) Bike lock
(9) Bedrest pillow
(10) Loud alarm clock
(11) Glasses, cups, silverware
(12) Popcorn popper, pots, pans for cooking *in kitchens*
(13) College dictionary and thesaurus
(14) Can opener
(15) Typewriter
(16) Storage chests for under the bed (beds are eleven inches off the floor)
(17) Sewing kit, scissors
(18) Clothes drying rack
(19) Iron
(20) Calendar
(21) Radio and stereo
(22) Automatic coffee pot
(23) First aid items
(24) Shower bucket

If you would like to have a small refrigerator, it is preferred that you rent one from the student government because it has the correct sizes. If this is not possible, make sure that your refrigerator is no more than 1.5 amps and 5 cubic feet. These are University standards. Hot plates are not allowed.

Survival Notes

During the first days you'll have to settle the particulars of setting up residence at Wake Forest.

(1) You'll visit the campus branch of the Wachovia Bank if you've established an account there, to settle matters of checks and confirm the fact that you have an account.
(2) Your student ID is an absolute necessity, so make this a priority.
(3) Meal cards may be picked up on the east ground level of Reynolda Hall.
(4) Linen service pick-up is in Reynolda Hall the first and second day you're here. You'll get your linens and your locker number and key.
(5) Go to the post office to make sure you know where your box is and get a key.
(6) One is easily lulled into a sense of false security on campus. There are

occasional thefts and other unsocial occurrences. Check to see if your family's homeowner's insurance will extend to cover your belongings on campus, and record the serial numbers of your valuables. Students are encouraged to have items engraved with their Social Security number.

Clothes

The primary rule for dressing at Wake is to wear whatever makes *you* comfortable. And whatever you're comfortable in now is most likely what you'll be comfortable in when you get to college. T-shirts and jeans to khakis, skirts, and sun-dresses. . . all are fine.

Closet space *is* limited! Don't bring more clothes than you need. Do bring your summer clothes for the hot September weather, an umbrella for the later monsoons, and standard equipment (socks, shorts, bathing suit) for gym class. Wait until Thanksgiving vacation to bring your winter clothing. A variety of clothing bearing the Wake Forest insignia may be purchased in the Deacon Shop on the Plaza.

Residence Advisers

Residence advisers will be your best friends, not only during your freshman year but every year. They are upperclass students trained by the administrative staff to handle any situation which arises. They know the University rules and regulations and will be able to answer questions for you.

They are great people to talk to about any problems you may have because they are good listeners. They help you plan hall dinners, outings, and parties and in many instances will help introduce you to the social life on campus. *Get to know your RA.* He or she will be the person you can always depend on for help.

Day Students

For day students it is sometimes difficult to get into the mainstream of college life. Here are some suggestions, if this is a problem for you.

First, make as many friends who live on campus as possible. This gives you some place to go other than the library and the main lounge of Reynolda Hall to study and socialize. These friends will keep you up to date on everything that happens on campus and make you aware of any changes that may occur. Second, some women's residence halls adopt other freshmen women who happen to be day students. These adopted hallmates go to the hall between classes, after classes, and any other time they wish. Finally, become involved in as many extracurricular activities as possible. They will help to keep you involved in things that go on around campus and give you the opportunity to make effective changes in campus life for *all* students.

Attention Women

(1) When deciding upon your eating program for next year, keep in mind that

the small food service meal plan is adequate for most women.

(2) Be sure to stop by "Vegas" and leave your mark! This graffiti-decorated tunnel between Johnson and Bostwick is a convenient source of vending machine treats and crushed ice.

(3) Johnson Dorm houses the laundry room. Bringing your own detergent can save money, but beware — Friday afternoons are hectic!

(4) Each dorm has a formal parlor with a piano and a rec room with ping-pong tables and televisions. You are invited to take advantage of these study-break opportunities.

(5) Most halls have ironing rooms, luggage rooms, and vacuum cleaners. If not on your hall, these things are all nearby.

(6) There is a sun deck on top of each of the women's dorms, so you can take advantage of the southern change of seasons with some pre-summer tan!

(7) There are unannounced fire drills each semester, and your RA will discuss all of the safety rules with you at your first hall meeting. Be prepared!

Attention Men and Women

(1) Your *Freshman Register* or "Look Book" can be picked up at the information desk a few days after school starts.

(2) Room security is your responsibility. You are advised to lock your room and take your key with you.

(3) The Sundry Shop is conveniently located on campus but is more expensive than off-campus stores. Stock up when you find a ride to a shopping center.

(4) Don't buy your textbooks until you are registered for your classes and sure of the books you'll be using. Check out the APO student-run book exchange located in the basement of Reynolda Hall for possible savings.

(5) For P.E. and labs, don't forget to pack your old high school padlock.

(6) Bikes are stored on the first floor level racks of both men's and women's dorms. They can still get wet, so you may want to bring a cover.
(7) In addition to your personal bike identification, the Winston-Salem Police Department has a campus registration for bikes in the fall.
(8) Athletic equipment may be checked out at the P.E. department on the second floor of the gymnasium. Take your ID card.
(9) A student directory is published in the fall and may be picked up at the information desk. It has phone numbers for all the students, profs, departments, campus services and offices, and students' home addresses.
(10) Keep your eyes and ears open for what's happening. The information desk usually has a variety of informative materials, in particular a weekly guide to activities called *Cross Campus.* And don't forget *Old Gold and Black* every Friday.
(11) Any questions? Ask your RA!

Studies

You will soon learn that academic life takes precedence at Wake Forest. Although "booking" is undoubtedly important, extracurriculars such as concerts, plays, and involvement in student organizations constitute a major portion of your education. Getting to know professors outside the classroom is another means of enriching your stay at Wake Forest, and one which definitely should not be overlooked.

Studying will require more of your time than you ever thought possible. Self-discipline is a must, and making effective use of your time between classes is necessary. To help organize your time and prevent procrastinating, bring a calendar on which to mark all your major tests and papers. Finding a good, quiet place to study is important and not too difficult. Desks for study are located in the men's and women's halls. The reserved book room of the library is open until 2:00 a.m., and designated classrooms stay open all night.

Common sense dictates the value of regular class attendance, effective notetaking, and reasonable study breaks. If you have trouble, help is available from the residence hall staff, the Center for Psychological Services, and upperclassmen, professors, and deans.

Food and Entertainment: The Deacon's Delight

As a Wake Forest freshman you will spend most of your time on campus. But after a while you'll tire of the delicacies of the Pit (otherwise known as the cafeteria), or you'll want to get off campus at odd hours. The Student Government has published a list of local places to eat. It will be available when you arrive in the fall. When in doubt, consult your RA for directions and suggestions.

Many students at Wake Forest do not have cars. The Winston-Salem Transit Authority has a bus stop behind Wait Chapel, and buses run every hour all day long. The route goes downtown or to Reynolda Manor, from 7:10 a.m. to 7:10 p.m.

There are many movies, lectures, and concerts on campus and at Reynolda House, yet many people go off campus regularly. There is a wide variety of places to go.

Check with your RA or upperclassmen for suggestions and directions.

For more variety, check out these:

Movie Theatres (Check newspaper listings, and ask about discount tickets at the information desk.)

Tours

Old Salem: A beautiful look at Moravian culture

Joseph Schlitz Brewery

Whitaker Park: R. J. Reynolds Tobacco Company and R. J. Reynolds Industries World Headquarters

Miscellaneous

Ice skate at the Hyatt House downtown.

Concerts at the Greensboro Coliseum and Memorial Coliseum.

Winston-Salem

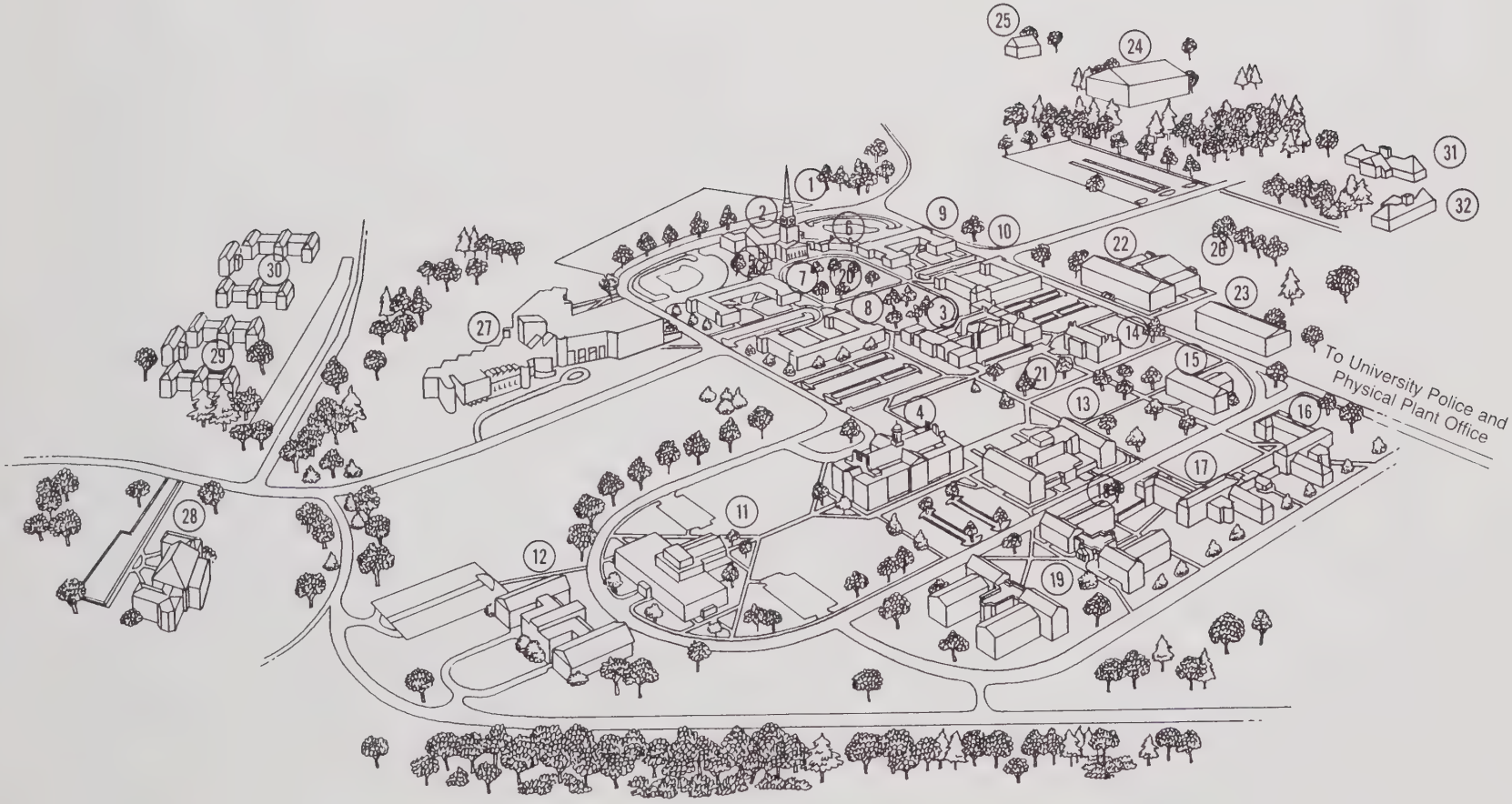
The city of Winston-Salem dates back to the early 1750s, when Moravians from Pennsylvania founded the community of Salem. One of the finest examples of restored colonial life in America, Old Salem is a popular spot for sightseeing. Moravian Christmas and Easter services attract people from all over the country.

The leading industry of the city is R. J. Reynolds Industries, which has been responsible for much of its growth. The city also is home for the second largest bank in the Southeast, America's largest producer of knitwear, and the largest regional airline in the nation. Municipal recreation includes golf courses, tennis courts, parks, theatres, bowling, skating, and ice-skating.

Cultural opportunities are plentiful. In addition to University events, students attend programs of the Little Theatre, the Winston-Salem Symphony and Chorale, the Piedmont Chamber Singers, the Chamber Music and Friends of the Dance series, and arts and crafts fairs in the area. Salem College, Winston-Salem State University, and the North Carolina School of the Arts also sponsor programs of cultural interest.

Churches in the community welcome Wake Forest students. The Wake Forest Baptist Church has services in Wait Chapel. Many others help students arrange transportation for worship and church work.

The shopping center closest to campus is College Plaza, across from the Coliseum. Also within walking or cycling distance are Reynolda Manor, Pine Ridge, Northside, Thruway, and Cloverdale Shopping Centers. Parkway Plaza and Hanes Mall are within driving distance. Reynolda Village, between Reynolda House and the campus, is an easy, pleasant walk and has a number of attractive smaller shops.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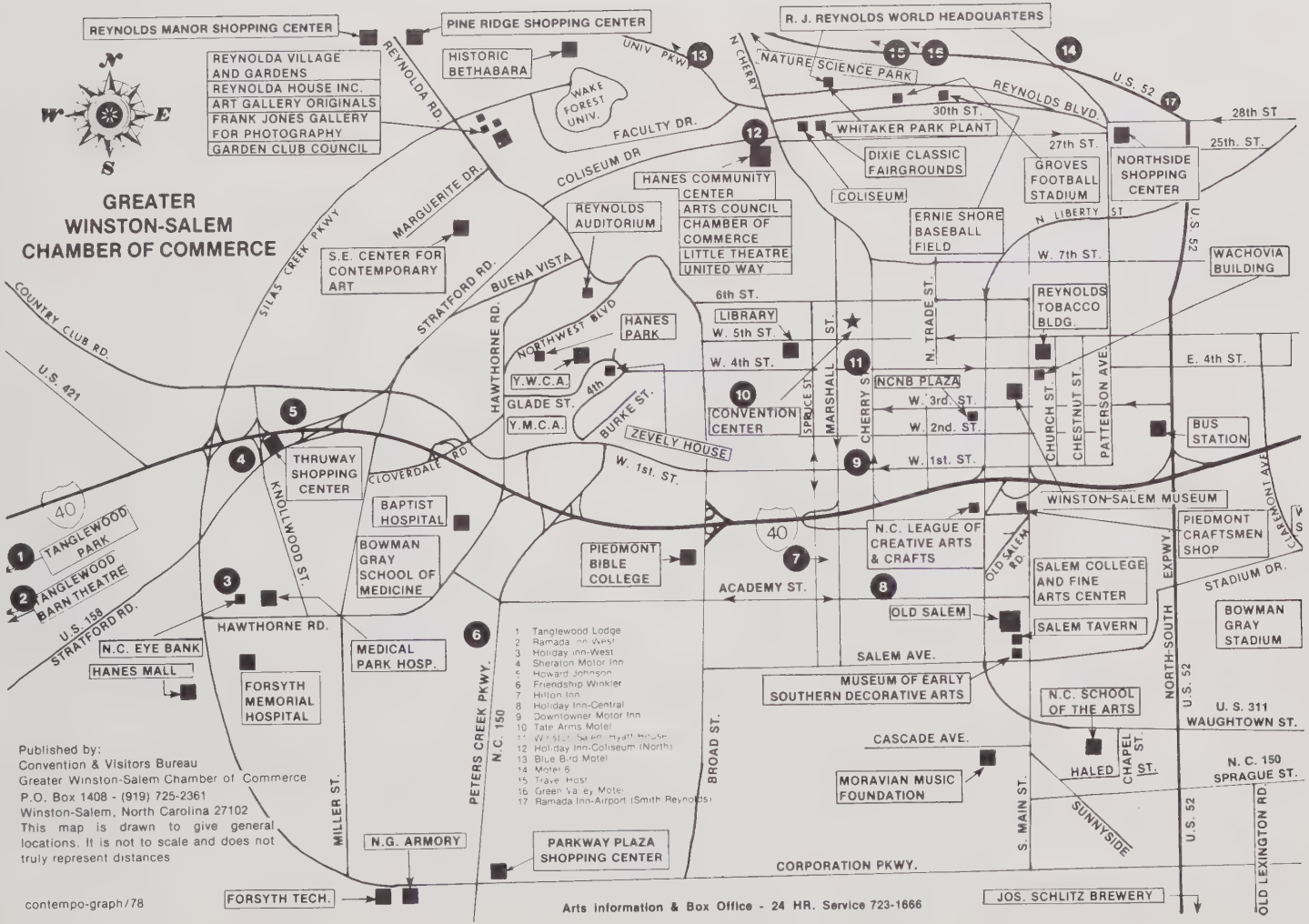
To University Police and
Physical Plant Office

The Reynolda Campus

1. Wait Chapel (Auditorium and Church)
2. Wingate Hall (Religion and Music)
3. Reynolda Hall (Administration and Student Services)
4. Z. Smith Reynolds Library
5. Efird Hall (Women)
6. Huffman Hall (Men)
7. Taylor House (Men)
8. Davis House (Men)
9. Poteat House (Men)
10. Kitchin House (Men)
11. Salem Hall (Physical Sciences)
12. Winston Hall (Biological Sciences)
13. Tribble Hall (Humanities and Social Sciences)
14. Babcock Hall (Business, Mathematics, and Management)
15. Carswell Hall (Law)
16. Bostwick Dormitory (Women)
17. Johnson Dormitory (Women)
18. Babcock Dormitory (Women)
19. New Dormitory (Women and Men)
20. Upper Plaza
21. Lower Plaza
22. William N. Reynolds Gymnasium
23. Athletic Center
24. Indoor Tennis Center
25. Townhouse Apartments
26. Outdoor Track
27. Scales Fine Arts Center
28. President's Home
29. Faculty Apartments
30. Student Apartments
31. Palmer Residence Hall
32. Piccolo Residence Hall


REYNOLDS MANOR SHOPPING CENTER
PINE RIDGE SHOPPING CENTER
R. J. REYNOLDS WORLD HEADQUARTERS
REYNOLDA VILLAGE AND GARDENS
REYNOLDA HOUSE INC.
ART GALLERY ORIGINALS
FRANK JONES GALLERY FOR PHOTOGRAPHY
GARDEN CLUB COUNCIL
HISTORIC BETHABARA
WAKE FOREST UNIV.
NATURE SCIENCE PARK
WHITAKER PARK PLANT
DIXIE CLASSIC FAIRGROUNDS
GROVES FOOTBALL STADIUM
NORTHSIDE SHOPPING CENTER
GREATER WINSTON-SALEM CHAMBER OF COMMERCE
S.E. CENTER FOR CONTEMPORARY ART
HANES COMMUNITY CENTER
ARTS COUNCIL
CHAMBER OF COMMERCE
LITTLE THEATRE
UNITED WAY
REYNOLDS AUDITORIUM
COLISEUM
ERNIE SHORE BASEBALL FIELD
WACHOVIA BUILDING
REYNOLDS TOBACCO BLDG.
HANES PARK
LIBRARY
Y.W.C.A.
Y.M.C.A.
CONVENTION CENTER
NCNB PLAZA
ZEVELY HOUSE
BUS STATION
THRUWAY SHOPPING CENTER
BAPTIST HOSPITAL
BOWMAN GRAY SCHOOL OF MEDICINE
WINSTON-SALEM MUSEUM
PIEDMONT CRAFTSMEN SHOP
PIEDMONT BIBLE COLLEGE
N.C. LEAGUE OF CREATIVE ARTS & CRAFTS
SALEM COLLEGE AND FINE ARTS CENTER
OLD SALEM
SALEM TAVERN
BOWMAN GRAY STADIUM
TANGLEWOOD PARK
TANGLEWOOD BARN THEATRE
N.C. EYE BANK
HANES MALL
FORSYTH MEMORIAL HOSPITAL
MEDICAL PARK HOSP.
MUSEUM OF EARLY SOUTHERN DECORATIVE ARTS
N.C. SCHOOL OF THE ARTS
MORAVIAN MUSIC FOUNDATION
N.G. ARMORY
PARKWAY PLAZA SHOPPING CENTER
FORSYTH TECH.
JOS. SCHLITZ BREWERY
1 Tanglewood Lodge
2 Ramada Inn-West
3 Holiday Inn-West
4 Sheraton Motor Inn
5 Howard Johnson
6 Friendship Winkler
7 Hilton Inn
8 Holiday Inn-Central
9 Downtowner Motor Inn
10 Tate Arms Motel
11 Winston-Salem Hyatt House
12 Holiday Inn-Coliseum (North)
13 Blue Bird Motel
14 Motel 6
15 Travel Host
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Convention & Visitors Bureau
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